



KELLY AFB
TEXAS

ADMINISTRATIVE RECORD
COVER SHEET

AR File Number 3228.2



DEPARTMENT OF THE AIR FORCE
AIR FORCE REAL PROPERTY AGENCY

APR 07 2006

AFRPA/COO-Kelly
143 Billy Mitchell Blvd Ste 1
San Antonio TX 78226-1816

Dear Kelly Restoration Advisory Board Members

The following is an action items report for the 14 March 2006 Kelly Restoration Advisory Board (RAB) Technical Review Subcommittee (TRS) meeting.

1. *Mr. Garcia, Ms. LaGrange and Mr. Perez requested copies of the January 2006 RAB transcript.*

All ten RAB community members will be provided one copy of the January 2006, as well as all transcripts for future meetings. Additionally, copies of transcripts are provided for public review at both the Information Repository on the 2nd floor of the San Antonio Central Library, as well at the Community Cochair Library in the Environmental Health and Wellness Center (EHWC). Please let Kelly Public Affairs staff know if you do not wish to receive these transcripts in the future.

2. *Mr. Silvas asked for a briefing on court case number: 1982-CI-02128, State of Texas vs. Courtney Pennington. Ms. LaGrange also asked for the results of this court case.*

This court case is outside the scope of the Kelly Restoration Advisory Board. To find out more on this court case, please contact the Texas Attorney General's office.

U.S. Mail:

Office of the Attorney General
PO Box 12548
Austin, TX 78711-2548

Physical Address:

Office of the Attorney General
300 W. 15th Street
- Austin, TX 78701

Phone: (512) 463-2100

Internet: <http://www.oag.state.tx.us/>

3. *Mr. Quintanilla requested training on parliamentary procedure as a TAPP presentation.*

Department of Defense funding for the Kelly Restoration Advisory Board comes from two distinct authorities contained within 10 U.S.C. Section 2705. The first, 10 U.S.C. Section 2705(e) concerns funding technical assistance, or Technical Assistance for Public Participation

(TAPP), needed by a RAB. The second, 10 U.S.C. Section 2705(g)(2) concerns funding administrative expenses for restoration advisory boards.

As discussed in the proposed preamble, 32 CFR Part 202, Section IV, C. 1. b., training for RAB members is considered an eligible administrative cost if it mutually benefits all members of a RAB and is relevant to the environmental restoration activities occurring at the installation. However, a type of training that would not qualify as a RAB administrative support includes specialized training for an individual member. Types of training not eligible for funding as a RAB administrative expense may, however, qualify and be eligible for funding as technical assistance.

As set forth in the final rule, 32 CFR Section 203.10(b)(5), training for RAB members is considered an eligible TAPP activity only where technical trainers on specific restoration issues are determined appropriate in circumstances where RAB/TRC members need supplemental information on installation restoration projects.

The references cited above are included in the RAB Reference Guide provided to all Kelly RAB community members and their alternates in 2005.

In lieu of using TAPP funds for parliamentary procedure training, AFRPA staff is available to answer questions Kelly RAB members have regarding parliamentary procedures.

4. *Mr. Quintanilla would like the committee to write two new TAPP requests: 1) \$2,100 for training on Robert's Rules of Order and 2) \$25,000 general fund request.*

As outlined in Question 3, training on Robert's Rules of Order is not an eligible TAPP activity. Eligible training using TAPP funds may include technical training that specifically relates to environmental issues. However, AFRPA staff is available to answer questions Kelly RAB members have regarding Robert's Rules of Order.

To request additional TAPP funds exceeding the \$100,000 funding limit, a waiver must be submitted on a TAPP Application (DD Form 2749). This application must identify a specific project and cost estimate. Services requested must meet TAPP guidelines for eligible activities in 32 CFR Section 203.10 and application guidelines in Section 203.9. The waiver process does not allow for an additional TAPP blanket purchase agreement, projects must be reviewed on a case by case basis.

5. *Mr. Garcia requested training on Zones 1-5.*

A presentation on Zones 2-5 Corrective Measures Studies is tentatively scheduled to be provided to the Kelly RAB at the 11 July 2006 RAB meeting. Zone 1 has been realigned to Lackland AFB. Please contact LAFB for detailed updates on Zone 1.

6. *Mr. Silvas requested that TAPP Applications (DD Form 2749) be provided at the next meeting.*

A copy of the TAPP application is enclosed with this Action Item Report.

7. Ms. LaGrange requested copies of all outreach materials the Public Center for Environmental Health (PCEH) produced for the liver study announcement such as ads placed in LaPrensa and the Southside Reporter, including mailers sent to the community.

To request copies of all outreach materials developed by PCEH for the liver study, please contact PCEH by phone at (210) 532-5765, or by mail at:

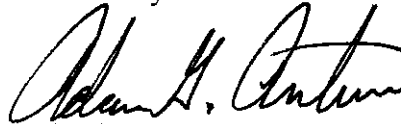
Public Center for Environmental Health
Attn: Ms. Kyle Cunningham
2513 Kennedy Circle, Building 180, Suite 105
Brooks City-Base, Texas, 78235

8. Mr. Garcia requested Adam Antwine write a blank check to TCEQ and PCEH for air studies.

In response to community health concerns relating to the environmental cleanup at the former Kelly AFB, the Air Force contributed \$5 million over 10 years to the San Antonio Metropolitan Health District to support the Public Center for Environmental Health. The Public Center for Environmental Health is responsible for developing and conducting health-related research studies using these funds.

Thank you for your continued interest in the Kelly Restoration Advisory Board.

Sincerely



ADAM G. ANTWINE
Senior Representative

Attachment:

TAPP Application, (DD Form 2749)

TECHNICAL ASSISTANCE FOR PUBLIC PARTICIPATION (TAPP) APPLICATION		OMB No. 0704-0392 OMB approval expires Oct 31, 2006	
The public reporting burden for this collection of information is estimated to average 4 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to the Department of Defense, Executive Services Directorate (0704-0392). Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number.			
PLEASE DO NOT RETURN YOUR FORM TO THE ABOVE ORGANIZATION. RETURN COMPLETED FORM TO INSTALLATION LISTED IN SECTION I, BLOCK 1.			
SECTION I - TAPP REQUEST SOURCE IDENTIFICATION DATA			
1. INSTALLATION			
2. SOURCE OF TAPP REQUEST (Name of Restoration Advisory Board (RAB) or Technical Review Committee (TRC))			
3. CERTIFICATION OF MAJORITY REQUEST			4. DATE OF REQUEST (YYYYMMDD)
5. RAB POINT OF CONTACT			
a. NAME (Last, First, Middle Initial)		b. ADDRESS (Street, Apt. or Suite Number, City, State, ZIP Code)	
c. TELEPHONE NUMBER (Include Area Code)			
SECTION II - TAPP PROJECT DESCRIPTION			
6. PROJECT TITLE			
7. PROJECT TYPE (Data Interpretation, Training, etc.)			
8. PROJECT PURPOSE AND DESCRIPTION (State anticipated goals of project and relate to increased understanding/participation in restoration process at the installation. Include descriptions, locations, and timetables of products or services requested.)			
9. STATEMENT OF ELIGIBILITY (Refer to eligibility criteria in S203.10 and S203.11 of TAPP rule. Note other sources that were considered for this support and state reasons why these sources are inadequate.)			
10. ADDITIONAL QUALIFICATIONS OR CRITERIA TO BE CONSIDERED (Additional qualifications (beyond those specified in S203.12) a provider should demonstrate to perform the project to the satisfaction of the RAB/TRC. Attach separate statement, if necessary.)			
SECTION III - INSTALLATION COMMANDER/DESIGNATED DECISION AUTHORITY APPROVAL			
APPROVED	11. SIGNATURE		12. TITLE
NOT APPROVED			13. DATE (YYYYMMDD)

SECTION IV - PROPOSED PROVIDER DATA

14. PROPOSED PROVIDER

a. NAME	b. ADDRESS (Street, Apt. or Suite Number, City, State, ZIP Code)
c. TELEPHONE NUMBER (Include Area Code)	

15. PROVIDER QUALIFICATIONS (Attach separate statement, if necessary. A statement of qualifications from the proposed technical assistance provider will be acceptable.)

16. ALTERNATE PROPOSED PROVIDER (If known. Attach additional pages as required.)

a. NAME	b. ADDRESS (Street, Apt. or Suite Number, City, State, ZIP Code)
c. TELEPHONE NUMBER (Include Area Code)	

17. ALTERNATE PROVIDER QUALIFICATIONS (Attach separate statement, if necessary. A statement of qualifications from the proposed technical assistance provider will be acceptable.)

SECTION V - CONTRACTING OFFICE APPROVAL

APPROVED	18. SIGNATURE	19. TITLE	20. DATE (YYYYMMDD)
NOT APPROVED			

FINAL PAGE

ADMINISTRATIVE RECORD

FINAL PAGE