



KELLY AFB
TEXAS

ADMINISTRATIVE RECORD
COVER SHEET

AR File Number 3225.2



DEPARTMENT OF THE AIR FORCE
AIR FORCE REAL PROPERTY AGENCY

NOV 07 2005

AFRPA/DC-Kelly
143 Billy Mitchell Blvd Ste 1
San Antonio TX 78226-1816

Dear Kelly Restoration Advisory Board Members

The following is an action items report for the 13 September 2005 Technical Review Subcommittee (TRS) meeting.

1. *Mr. Silvas requested a copy of the original blanket purchase agreement for Clearwater Revival (BPA F41622-98-A-5882).*

Please refer to attachment 1.

2. *Mr. Silvas inquired who was responsible for providing updates on the TAPP budget, and for a more detailed TAPP budget for Fiscal Years '05 and '06.*

The Air Force has provided Technical Assistance for Public Participation (TAPP) updates at virtually every Restoration Advisory Board (RAB) and TRS meeting during 2005. These updates are intended to provide a summary of awards given against the \$100,000 TAPP ceiling. The most recent update is provided as attachment 2 and includes fiscal year 2005 information. The Air Force has not received additional requests for TAPP assistance beyond review of the 2005 Semiannual Compliance Plan Report. In addition, the Kelly RAB has expended nearly all of the \$100,000 allocated.

Please refer to attachment 2.

3. *Mr. Garcia requested an update on the status of receiving additional TAPP funds.*

If the Kelly RAB exhausts the \$100,000 total allocated, and RAB members believe there remains a need for additional assistance in interpreting information regarding the nature and extent of contamination or proposed remedial actions, members should review the TAPP Final Rule (32 CFR Part 203). This document is included in the RAB Reference Guide the Air Force provided each RAB member. While 32 CFR Part 203 does authorize the Secretary of the Air Force to waive the funding limitations of the TAPP, it goes on to explain such waivers may be granted, as appropriate, to reflect the complexity of response action, the nature and extent of contamination at the installation, the level of activity at the installation, projected total needs as identified by the TAPP recipient, the size and diversity of the affected population, and the ability of the TAPP recipient to identify and raise funds from other sources.

6. *Mr. Silvas requested copies of agendas from March 2005 and May 2005 TRS meetings.*

Please refer to attachments 4 and 5.

Thank you for your service as members of the Kelly Restoration Advisory Board.

Sincerely



ADAM G. ANTWINE
Senior Representative

Attachments:

1. *BPA F41622-98-A-5882*
2. *TAPP Budget Update*
3. DD Form 2749, TAPP Application
4. March 2005 TRS Agenda
5. May 2005 TRS Agenda

Public reporting burden for this collection of information is estimated to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to Department of Defense, Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0187), Washington, DC 20503.

**PLEASE DO NOT RETURN YOUR FORM TO EITHER OF THESE ADDRESSES.
SEND YOUR COMPLETED FORM TO THE PROCUREMENT OFFICIAL IDENTIFIED IN ITEM 6.**

1. CONTRACT/PURCH ORDER NO. 1622-98-A5882		2. DELIVERY ORDER NO.		3. DATE OF ORDER (YYMMDD) 98SEP10		4. REQUISITION/PURCH REQUEST NO.		5. PRIORITY	
6. ISSUED BY AFBCA/DC CARSWELL 6550 WHITE SETTLEMENT RD FT WORTH, TX 76112				7. ADMINISTERED BY (If other than 6) NANCY R. AUDELO 817-731-8973 EXT 12 <i>1-800-605-3303 ext 12</i>				8. DELIVERY FOB <input checked="" type="checkbox"/> DEST <input type="checkbox"/> OTHER <i>(See Schedule if other)</i>	
9. CONTRACTOR CLEARWATER REVIVAL COMPANY 305 SPRUCE ST ALAMEDA, CA 94501				FACILITY CODE		10. DELIVER TO FOB POINT BY (Date)(YYMMDD) 030910		11. MARK IF BUSINESS IS <input type="checkbox"/> SMALL <input type="checkbox"/> SMALL DISADVANTAGED <input type="checkbox"/> WOMEN OWNED	
14. SHIP TO SEE BLOCK 6				15. PAYMENT WILL BE MADE BY DFAS-SA/FPVO 300 MCCULLOUGH SAN ANTONIO, TX 78215				13. MAIL INVOICES TO SEE BLOCK 6	

16. TYPE OF ORDER	DELIVERY	This delivery order is issued on another Government agency or in accordance with and subject to terms and conditions of above numbered contract. Reference your _____ furnish the following on terms specified herein. ACCEPTANCE. THE CONTRACTOR HEREBY ACCEPTS THE OFFER REPRESENTED BY THE NUMBERED PURCHASE ORDER AS IT MAY PREVIOUSLY HAVE BEEN OR IS NOW MODIFIED, SUBJECT TO ALL OF THE TERMS AND CONDITIONS SET FORTH, AND AGREES TO PERFORM THE SAME.
	PURCHASE	
NAME OF CONTRACTOR		SIGNATURE
TYPED NAME AND TITLE		DATE SIGNED (YYMMDD)

If this box is marked, supplier must sign Acceptance and return the following number of copies:

ACCOUNTING AND APPROPRIATION DATA/LOCAL USE

18. ITEM NO.	19. SCHEDULE OF SUPPLIES/SERVICE	20. QUANTITY ORDERED/ACCEPTED*	21. UNIT	22. UNIT PRICE	23. AMOUNT
	BLANKET PURCHASE AGREEMENT TO PROVIDE ENVIRONMENTAL RESTORATION CONSULTING TO THE RESTORATION ADVISORY BOARD AT KELLY AFB, TX.				

* If quantity accepted by the Government is same as quantity ordered, indicate by X. If different, enter actual quantity accepted below quantity ordered and encircle.		24. UNITED STATES OF AMERICA <i>Nancy R. Audelo</i> BY: NANCY R. AUDELO CONTRACTING/ORDERING OFFICER		25. TOTAL	
26. QUANTITY IN COLUMN 20 HAS BEEN <input type="checkbox"/> INSPECTED <input type="checkbox"/> RECEIVED <input type="checkbox"/> ACCEPTED, AND CONFORMS TO THE CONTRACT EXCEPT AS NOTED		27. SHIP NO.		28. D.O. VOUCHER NO.	
DATE _____ SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE _____		<input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL		32. PAID BY	
36. I certify this account is correct and proper for payment. DATE _____ SIGNATURE AND TITLE OF CERTIFYING OFFICER _____		31. PAYMENT <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL		33. AMOUNT VERIFIED CORRECT FOR	
RECEIVED AT	38. RECEIVED BY (Print)	39. DATE RECEIVED (YYMMDD)	40. TOTAL CONTAINERS	41. S/R ACCOUNT NUMBER	42. S/R VOUCHER NO.

DESCRIPTION OF AGREEMENT

The contractor shall furnish non-personal environmental services as described in general terms below and in accordance with the attached Statement of Objectives if and when requested by the contracting officer or his/her representative during the period on/about 15 September 1998 through 14 September 2002.

1. SERVICES TO BE FURNISHED/SUPPLIES TO BE FURNISHED

Non personal service to furnish environmental scientist expertise for the on-going Base Realignment and Closure (BRAC) environmental efforts at Kelly Air Force Base in accordance with the attached Statement of Objectives.

2. EXTENT OF OBLIGATION

The government is only obligated to the extent of calls actually placed against this Blanket Purchase Agreement by authorized personnel and accepted by contractor representatives. It is the contractor's right not to accept a call(s) under this agreement. In the event the contractor does not desire to accept a call he/she should notify the contracting officer immediately. Once a call is issued and accepted it is considered an order under this agreement and subject to the terms and conditions of the order.

3. PRICING

Prices quoted to the government must be as low as or lower than those charged your most favored customer for comparable quantities under similar terms and conditions, in addition to any trade discounts or prompt payment discount.

4. PURCHASE LIMITATION

No individual call shall be placed by the Government or accepted by the contractor that exceeds the amounts set forth in the Federal Acquisition Regulation (FAR) for a simplified acquisitions. Calls issued against this agreement shall be in writing and where appropriate facsimile will be used.

5. NOTICE OF AUTHORIZATION TO PURCHASE UNDER THE BPA AND DOLLAR LIMITATIONS

The contracting officer, Nancy R. (Randi) Audelo currently assigned to AFBCA/DC Carswell or any duly warranted contracting officer assigned to AFBCA is authorized to place calls.

6. SALES/DELIVERY TICKETS

The contractor agrees to furnish one sales ticket containing the following information for each call made against this agreement or a monthly invoice summarizing the calls completed.

- a. Name of Contractor
- b. Blanket Purchase Agreement Number
- c. Date of call
- d. Party placing call
- (e. Itemized listing of call number(s) (if using the monthly invoice billing method)
- f. Quantity, unit price, and extension of each item, Total amount of call.
- g. Date(s) of service

7. INVOICES AND PAYMENT AND TERMS

Invoices/Statements will be provided at the completion of the work associated with a particular call or on a monthly basis. Invoices will be provided to the contracting officer at AFBCA/DC Bergstrom, 3711 Outlaw Country Drive (Bldg 4531), Austin, TX 78719-2557. Payment will be NET 30 from date a proper invoice is received. **Prompt Payment Discounts may be offered and shall be shown on the invoice, e.g. 2% 10 Net 30.** Payment will be made by the paying office shown in Block 15 of the DD 1155. **DO NOT SEND INVOICES TO THE PAYING OFFICE.**

8. PRICE LIST

This is a pre-priced BPA. Price list must show a beginning and ending date, and no orders may be placed outside the specified time frame. **Contractor may adjust their price list, upward, at any time, with a minimum of two weeks notice to the contracting officer at which time the new price list will be incorporated into this agreement. Downward adjustments may be made at anytime.** Contractor shall provide a new price list NLT the expirations date of the existing price list.

F41622-98-A5882

I FEDERAL ACQUISITION REGULATION (48 CFR CHAPTER 1) CLAUSES		
1.	52.252-2	CLAUSES INCORPORATED BY REFERENCE JUN 88 THIS CONTRACT INCORPORATES ONE OR MORE CLAUSES BY REFERENCE, WITH THE SAME FORCE AND EFFECT AS IF THEY WERE GIVEN IN FULL TEXT. UPON REQUEST, THE CONTRACTING OFFICER WILL MAKE THEIR FULL TEXT AVAILABLE.
2.	52.203-1	OFFICIALS NOT TO BENEFIT APR 84
3.	52.203-3	GRATUITIES APR 84
4.	52.203-5	COVENANT AGAINST CONTINGENT FEES APR 84
5.	52.203-7	ANTI-KICKBACK PROCEDURES OCT 88
6.	52.212-9	VARIATION IN QUANTITY APR 84
7.	52.219-4	NOTICE OF SMALL BUSINESS-SMALL PURCHASE SET-ASIDE AUG 88
8.	52.219-8	UTILIZATION OF SMALL BUSINESS CONCERNS AND SMALL DISADVANTAGED BUSINESS CONCERNS (APPLIES IF OVER \$10,000) FEB 90
9.	52.222-3	CONVICT LABOR APR 84
10.	52.222-4	CONTRACT WORK HOURS AND SAFETY STANDARDS ACT - OVERTIME COMPENSATION (APPLIES IF OVER \$2,500) MAR 86
11.	52.222-21	CERTIFICATION OF NONSEGREGATED FACILITIES APR 84
12.	52.222-26	EQUAL OPPORTUNITY APR 84
13.	52.222-35	AFFIRMATIVE ACTION FOR SPECIAL DISABLED AND VIETNAM ERA VETERAN (APPLIES IF OVER (\$10,000) APR 84
14.	52.222-36	AFFIRMATIVE ACTION FOR HANDICAPPED WORKERS (APPLIES IF OVER \$2,500) APR 84
15.	52.222-37	EMPLOYMENT REPORTS ON SPECIAL DISABLED VETERANS AND VETERANS OF THE VIETNAM ERA JAN 88
16.	52.222-40	SERVICE CONTRACT ACT OF 1965 AS AMENDED (APPLIES IF LESS THAN \$2,500) MAY 89
17.	52.222-41	SERVICE CONTRACT ACT OF 1965 AS AMENDED (APPLIES IF OVER \$2,500) MAY 89
18.	52.222-42	STATEMENT OF EQUIVALENT RATES FOR FEDERAL HIRES MAY 89
19.	52.222-43	FAIR LABOR STANDARDS ACT AND SERVICE CONTRACT --PRICE ADJUSTMENT (MULTIPLE YEAR AND OPTIONS) MAY 89
20.	52.225-3	BUY AMERICAN ACT - SUPPLIES JAN 89
21.	52.232-1	PAYMENTS APR 84
22.	52.232-8	DISCOUNTS FOR PROMPT PAYMENT APR 89
23.	52.232-25	PROMPT PAYMENT SEP 92

- | | | | |
|-----|-----------|--|--------|
| 24. | 52.233-1 | DISPUTES | DEC 91 |
| 25. | 52.245-2 | GOVERNMENT PROPERTY (FIXED PRICE)
(APPLIES IF VALUE OF GFP EXCEEDS \$50,000) | DEC 89 |
| 26. | 52.245-4 | GOVERNMENT FURNISHED PROPERTY (SHORT FORM)
(APPLIES IF VALUE OF GFP BETWEEN \$10,000 AND
\$50,000) | APR 84 |
| 27. | 52.246-1 | CONTRACTOR INSPECTION REQUIREMENTS | APR 84 |
| 28. | 52.246-16 | RESPONSIBILITIES FOR SUPPLIES | APR 84 |

STATEMENT OF OBJECTIVES
TECHNICAL ASSISTANCE FOR PUBLIC PARTICIPATION
FOR
KELLY AIR FORCE BASE, TEXAS

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BLANKET PURCHASE AGREEMENT
AT KELLY AIR FORCE BASE, TEXAS**

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STATEMENT OF OBJECTIVES (SOO) BLANKET PURCHASE AGREEMENT

1.0 GENERAL

1.1 Scope

1.1.1 Background. The Kelly Air Force Base Restoration Advisory Board (RAB) was convened in 1994. The RAB was designed to solicit input from community members on the cleanup efforts on-going at the base. The RAB is made up of Air Force personnel, local, state, and federal regulators, environmental and public interest group representatives, and community members who live or work in the area of impact from the base. The RAB meets quarterly and provides the Air Force with input regarding the Kelly AFB Installation Restoration Program. The nature of the documents and issues that the RAB faces are highly technical and many members do not have a technical background. The DoD Technical Assistance for Public Participation (TAPP) program has provided that base restoration funds may be used to fund technical assistance from private sector sources for interpreting scientific and engineering issues with regard to the nature of environmental hazards at an installation and the restoration activities conducted, or proposed to be conducted, at an installation. This assistance will aid to facilitate communication among the U.S. Air Force; other federal, state, or local agencies; interested groups; and community members of the RAB concerning installation restoration program IRP or other environmental activities. TAPP objectives are that the technical assistance funds will 1) contribute to the efficiency, effectiveness or timeliness of the restoration activated; and 2) contribute to the community awareness and acceptance of the restoration activities.

1.1.2 Objectives. The contractor shall furnish all professional non-personal service labor, management, supervision, tools, materials, equipment, transportation, mailings, and reproductions, unless specified herein, for the assigned tasks issued against this Blanket Purchase Agreement.

The contractor may provide technical assistance to the RAB by interpreting and translating the data in Kelly AFB technical documents and the regulatory processes involved in base restoration as well as the technical data on the impacts of such restoration for the community members of the RAB, and thus, for the entire affected community.

A restoration expert may be asked to review plans and give an independent opinion of the technical validity of the issues involved with clean-up of the contamination, and related regulatory processes.

A health effects expert may provide technical assistance to interpret the potential health implications of cleanup levels or remedial technologies, or to explain the health implications of site contaminants and exposure scenarios.

Each expert may be required by their task order to meet with the RAB or other groups as deemed necessary by the RAB. Each expert may be required to provide written reports as part of the task order. They will focus on both long and short term issues and focus their work toward those segments of the community that are least capable of participating in the restoration process. Contractors may be required to provide the following types of deliverables: preperformance meetings, schedule submittals, technical review of documents, oral presentation of work, written reports, response to RAB comments, RAB meeting attendance, and training. Any or all of these tasks may be required.

1.2 Guidance, Compliance and Qualification Requirements

1.2.1 Guidance and Compliance Documents. All assessments and recommendations shall comply with all federal, state, and local environmental laws and regulations including, but not limited to applicable portions of the statutes and regulations cited below. The contractor is responsible for obtaining all public documents as needed based on the individual tasks issued against this agreement. Examples of the types of documents that may be required are listed.

- a) Solid Waste Disposal Act (42 USC 6901, et seq.)
- b) Comprehensive Environmental Response, Compensation and Liabilities Act (CERCLA) (42 USC 9601, et seq.)
- c) National Oil & Hazardous Substances Contingency Plan (NCP) (40 CFR 3000)
- d) Defense Environmental Restoration Program (DERP) (10 USC 2701, et seq. Emergency Planning and Community Right-To-Know Act
- e) In addition any additional documents that are relevant to a tasking, such as Draft or Final Remedial Investigation /RCRA Facility Investigation reports etc. will be noted in the task order issued against this BPA.
- f) Texas Solid Waste Disposal Act (Texas Health & Safety Code, Chapter 361)
- g) Title 30 Texas Administrative Code Chapter 335
- h) Agency for Toxic Substances Disease Registry Report
- i) 1997 Basewide Remedial Assessment
- j) Proposed Zone 4 Operable Unit 2 Workplan

1.2.2 Minimum Qualifications

1.2.2.1 In accordance with 32 CFR Part 203, Section 203.12 a TAPP provider shall possess, as a minimum, the following credentials.

- (a) Demonstrated knowledge of hazardous or toxic waste issues and/or laws

(b) Academic training in a relevant discipline, e.g., groundwater hydrology, geology, chemistry, engineering, environmental restoration, medicine, toxicology, health sciences, epidemiology, health effects evaluation, or related fields of practice. Contractors may be experienced in more than one discipline.

(c) Ability to translate technical information into terms understandable to lay persons.

(d) Experience in making technical presentations and demonstrated writing ability.

1.2.2.2 Additional knowledge and experience requirements include:

(a) Knowledge of CERCLA, RCRA, and other federal and state environmental regulations governing remediation/restoration activities at federal facilities.

(b) Knowledge of state/local environmental laws and/or conditions.

1.2.2.3 Contractor shall provide a statement of qualifications in his area of expertise in sufficient detail to enable evaluators to determine if the applicant is qualified to do any of the possible required tasks. The statement of qualifications should include the names of all the individuals to be involved, with their individual qualifications and responsibilities. If the contractor's experience is limited, he should explain his area of expertise.

1.2.2.4 Contractor shall provide a conflict of interest disclosure. Neither experts nor their employers shall have worked as an employee, contractor or consultant, whether paid or unpaid, for the Air Force, the Greater Kelly Development Corporation (GKDC), a lessee of GKDC, the Committee for Environmental Justice Action (CEJA), a CEJA member, the Foundation for a Compassionate Society, or a member of the RAB during the preceding two (2) years. Furthermore, the Experts must disclose any previous work with any organization listed above for the previous three years. The Experts shall inform the RAB of any active solicitation of work from any organization listed above

1.2.2.5 The contractor shall provide examples of prior work. Analyses and evaluation of other environmental documents may be provided. This could be comment letters, scientific abstracts, or other documentation. Examples of prior work shall not exceed 20 pages.

1.3 Base Support

The Air Force shall supply all required documents as dictated by the specific task order.

2.0 PROGRAM MANAGEMENT

2.1 Background Data/Information Review

2.1.1 The Director of Environmental Management shall provide the contractor, where available, all pertinent and available background information concerning the individual task orders under this BPA. The contractor may be required to review/obtain additional background data information as required for the performance of the required services.

2.1.2 To accommodate the Air Force's remediation schedule the contractor and the Air Force will agree on a schedule or timeline for each task order issued. The contractor shall be required to meet the required timeline. Any extension of time must be agreed to by the Director of Environmental Management, and RAB, and approved in writing by the Contracting Officer.

2.2 Meetings

2.2.1 Pre-Performance Conference - A pre-performance conference shall be held after the award of the order and prior to commencement of the work at a time, place and date specified by the Contracting Officer. (Normally within 10 days of award.) Discussions at this meeting will include the development of a mutual understanding relative to issuing task orders, scheduling and administering the work.

2.2.2 Contractor is invited to attend RAB meetings, which are normally held quarterly, with the next meeting scheduled for late October 1998.

3.0 PROJECT EXECUTION

The following is a written example of requirements for taskings which involves the review of a remedial action project. These paragraphs will be tailored and detailed in any task orders issued against agreement, e.g., assess technologies, participate in relative risk site evaluations, understand health implications, training, etc.

3.1 Specific Requirements

3.1.1 Technical Review Report: This requires a review of the specific site, or location, and the applicable documents to be reviewed. The contractor is tasked with evaluating each of these reports or report with respect to current environmental actions by the Air Force, assessing the completeness of the reports and adequacy of proposed or current actions, and making recommendations for future actions. For example, we may ask the contractor to give their assessment of the problems, potential health and environmental risks, and effectiveness and appropriateness of the remedial strategy or action. You can ask the contractor if other

remedial actions are more appropriate. If another option is provided the contractor must provide their rationale for choosing another action. Copies of the reports referenced or required will either be provided by the Air Force or are available at the information repository at the downtown San Antonio library

3.1.1.1 As an example the written reports may include such items as, analysis, computations, and citations describing the results of the analysis and recommendation. The written report will include a defense of the process for making the determinations and an evaluation of the levels of confidence in the recommendations. Each individual task order will specify the requirement for that order

3.1.1.2 All submittals must be double-sided, 100% post-consumer, recycled paper.

3.1.2 Technical Oral Presentation: A task order against this BPA may involve presenting the findings to the members of the RAB at a regularly scheduled RAB meeting time. A firm date for this meeting will be scheduled at the time the order is placed. The RAB meetings are normally held on Wednesdays at 6:00pm, at different locations in San Antonio.

3.1.3 Response to Comments: Following the review of the written report and/or oral presentation, RAB members may have comments they wish addressed. The Contractor shall provide a written response to each question from the RAB, as so stated in the individual task order. Comments received before the oral presentation may also be delivered verbally at the presentation.

3.2 Public Affairs

The contractor shall not make available to the news media, nor make public disclosure of any data resulting from this contract during the performance of this contract. During the performance of this contract the contractor shall refer all press or public contacts to the DoD co-chair. The documents produced and a transcription of the RAB presentation will be placed in the Administrative Record and Information Repository by the Air Force. After completion of all requirements the public disclosure restriction will be removed.

4.0 Submittals/Deliverables

Each task order will specify the required deliverables, with the quantities and time frame specified. Each written submittal will include a cover letter stating the deliverable being provided and will include the Blanket Purchase Agreement number and the Task order number. The contractor shall provide a copy of the cover letter to the contracting officer. Copies of reports do not need to be provided to the contracting officer unless specified in the Task order.

ITEM	DUE DATE	# OF COPIES	RECEIVING PARTY
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NOTE: This is only an example of the type of deliverables that may be required. The individual task order will provide the exact requirements.

• Report	14 days prior to presentation	20	2- AF BEC- Mr. Smith 5- RAB POC- Ms Jones
• Presentation	As agreed at the pre-con mtg.	1	RAB
• Response to RAB comments	14 days after presentation	20	2 -AF BEC- Mr. Smith 5 RAB POC- Ms Jones

5.0 Contract Surveillance

5.1 Quality of Work: The contractor is solely responsible for the quality of the work. The Inspection of Services Clause applies to this order.

5.2 Inspection/Oversight Responsibilities and Acceptance

5.1.1 The Vice-Commander of Kelly AFB is the DoD Co-Chair of the RAB. The Contracting Officer (C.O.) will designate a C.O. Representative (COR) who will act as liaison between the Contractor and the RAB. The Contracting Officer will be notified of any conflicts and will resolve any problems that cannot be mutually resolved between the Contractor, DoD Co-Chair, and the RAB Community Co-Chair, or designated representatives. A meeting of all parties, at no additional cost to the government, may be called by the contracting officer to discuss and propose solutions to resolve discrepancies.

5.1.2 The Contractor is advised that only the Contracting Officer can obligate the government or direct the contractor. The COR and the RAB members DO NOT have this authority. The contractor SHALL NOT EXCEED the total amount of any order awarded without prior written approval of the contracting officer

5.1.3 The COR, with the RAB's concurrence, shall certify acceptance at completion of the task.

6.0 Points Of Contact

A list of Points of Contact will be available with each task order.

TAPP FUNDING SUMMARY

Year of Award	Date of Award	Project/Document Name	Contractor	Total Award	Date of RAB Presentation
FY98	09/24/98	ATSDR Report (Water)	University of Maryland	\$ 9,706.00	04/11/00
FY98	09/24/98	1997 Basewide Remediation Assessment	Clearwater Revival	\$ 6,975.00	07/20/99
FY98	09/24/98	OU-2 Work Plan	Neathery Environmental	\$ 5,145.00	10/05/99
FY99	09/23/99	Zone 5 Corrective Measures Study	Geomatrix	\$ 3,617.50	10/15/02
FY99	09/23/99	Zone 3 Corrective Measures Study Addendum	Clearwater Revival	\$ 6,375.00	04/11/00
FY99	09/23/99	Zone 4 OU-2 Remedial Investigation	Neathery Environmental	\$ 6,195.00	04/16/02
FY00	08/29/00	Shallow Groundwater Report	Geomatrix	\$ 5,572.50	01/16/01
FY00	08/29/00	B-258 SWMU RCRA Facility Investigation	Clearwater Revival	\$ 5,925.00	11/19/02
FY00	08/29/00	Site S-8 Draft Final Corrective Measures Investigation	Neathery Environmental	\$ 5,660.00	01/16/01
FY01	08/23/01	ATSDR Health Assessment	University of Maryland	\$ 7,428.00	04/16/02
FY01	08/23/01	Zone 4 Corrective Measures Study	Geomatrix	\$ 8,390.00	10/15/02
FY01	08/23/01	Zone 3 RCRA Facility Investigation	Clearwater Revival	\$ 5,775.00	10/21/03
FY03	06/10/03	ATSDR Air Emission Study	University of Maryland	\$ 8,366.00	04/19/05
FY03	06/10/03	Zone 2/3 Corrective Measures Study	Neathery Environmental	\$ 5,570.00	01/18/05
FY03	09/23/03	Additional Travel for Zone 3 RFI Presentation	Clearwater Revival	\$ 500.00	
FY06	TBD	2005 Semiannual Compliance Plan	Clearwater Revival	\$ 6,625.00	TBD
TOTAL				\$ 97,825.00	

CEILING	\$ 100,000.00
AWARDED	\$ 97,825.00
REMAINING BALANCE	\$ 2,175.00

TECHNICAL ASSISTANCE FOR PUBLIC PARTICIPATION (TAPP) APPLICATION		<i>Form Approved OMB No. 0704-0392 Expires Oct 31, 2006</i>	
<p>The public reporting burden for this collection of information is estimated to average 4 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to the Department of Defense, Executive Services and Communications Directorate (0704-0392). Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number.</p>			
<p>PLEASE DO NOT RETURN YOUR FORM TO THE ABOVE ORGANIZATION. RETURN COMPLETED FORM TO INSTALLATION LISTED IN SECTION I, BLOCK 1.</p>			
SECTION I - TAPP REQUEST SOURCE IDENTIFICATION DATA			
1. INSTALLATION			
2. SOURCE OF TAPP REQUEST <i>(Name of Restoration Advisory Board (RAB) or Technical Review Committee (TRC))</i>			
3. CERTIFICATION OF MAJORITY REQUEST			4. DATE OF REQUEST (YYYYMMDD)
5. RAB POINT OF CONTACT			
a. NAME <i>(Last, First, Middle Initial)</i>		b. ADDRESS <i>(Street, Apt. or Suite Number, City, State, ZIP Code)</i>	
c. TELEPHONE NUMBER <i>(Include Area Code)</i>			
SECTION II - TAPP PROJECT DESCRIPTION			
6. PROJECT TITLE			
7. PROJECT TYPE <i>(Data Interpretation, Training, etc.)</i>			
8. PROJECT PURPOSE AND DESCRIPTION <i>(State anticipated goals of project and relate to increased understanding/participation in restoration process at the installation. Include descriptions, locations, and timetables of products or services requested.)</i>			
9. STATEMENT OF ELIGIBILITY <i>(Refer to eligibility criteria in S203.10 and S203.11 of TAPP rule. Note other sources that were considered for this support and state reasons why these sources are inadequate.)</i>			
10. ADDITIONAL QUALIFICATIONS OR CRITERIA TO BE CONSIDERED <i>(Additional qualifications (beyond those specified in S203.12) a provider should demonstrate to perform the project to the satisfaction of the RAB/TRC. Attach separate statement, if necessary.)</i>			
SECTION III - INSTALLATION COMMANDER/DESIGNATED DECISION AUTHORITY APPROVAL			
	APPROVED	11. SIGNATURE	12. TITLE
	NOT APPROVED		13. DATE (YYYYMMDD)

SECTION IV - PROPOSED PROVIDER DATA

14. PROPOSED PROVIDER

a. NAME	b. ADDRESS (Street, Apt. or Suite Number, City, State, ZIP Code)
c. TELEPHONE NUMBER (Include Area Code)	

15. PROVIDER QUALIFICATIONS (Attach separate statement, if necessary. A statement of qualifications from the proposed technical assistance provider will be acceptable.)

16. ALTERNATE PROPOSED PROVIDER (If known. Attach additional pages as required.)

a. NAME	b. ADDRESS (Street, Apt. or Suite Number, City, State, ZIP Code)
c. TELEPHONE NUMBER (Include Area Code)	

17. ALTERNATE PROVIDER QUALIFICATIONS (Attach separate statement, if necessary. A statement of qualifications from the proposed technical assistance provider will be acceptable.)

SECTION V - CONTRACTING OFFICE APPROVAL

<input type="checkbox"/> APPROVED	18. SIGNATURE	19. TITLE	20. DATE (YYYYMMDD)
<input type="checkbox"/> NOT APPROVED			

Kelly Restoration Advisory Board (RAB)

Technical Review Subcommittee (TRS)

Meeting Agenda*

March 8, 2005, 6:30 p.m.

Environmental Health & Wellness Center

911 Castroville Road
(formerly Las Palmas Clinic)

6:30 - 6:40	Introduction A. Agenda Review B. Packet Review	Dr. Patti Smith
6:40 - 7:00	Update on Building 326	Mr. Jack Shipman
7:00 - 7:15	Question & Answer Session on the Update of Building 326	Dr. Patti Smith
7:15 - 7:45	Semi-Annual Compliance Plan Report	Mr. Mark Stough
7:45 - 8:00	Question & Answer Session on the Semi-Annual Compliance Plan Report	Dr. Patti Smith
8:00 - 8:10	Administrative A. BRAC Cleanup Team (BCT) Update B. Spill Summary Report C. Documents to TRS/RAB D. RFI Responses E. Action Items F. Approve December TRS meeting transcript and summary	Ms. Norma Landez Ms. Norma Landez Ms. Sonja Coderre Ms. Sonja Coderre Dr. Patti Smith Dr. Patti Smith
8:10 - 8:25	TAPP Update	Ms. Sonja Coderre
8:25-8:30	Meeting Wrap-up	
	Next RAB Meeting <i>Location to be determined: April 19, 2005, 6:30 p.m.*</i>	
	Next TRS Meeting <i>Environmental Health and Wellness Center: May 10, 2005, 6:30 p.m.*</i>	
8:30	Adjournment	

**Meeting dates, locations and agenda item times are subject to change.*

Kelly Restoration Advisory Board (RAB)

Technical Review Subcommittee (TRS)

Meeting Agenda*

May 10, 2005, 6:30 p.m.

Environmental Health & Wellness Center

911 Castroville Road
(formerly Las Palmas Clinic)

- | | | |
|-------------|---|-------------------------------------|
| 6:30 - 6:40 | Introduction | Dr. David Smith |
| | A. Agenda Review | |
| | B. Packet Review | |
| 6:40 - 7:00 | Administrative | |
| | A. Approve December TRS Meeting Summary, February TRS Meeting Summary and March TRS Meeting Minutes | Dr. David Smith |
| | B. BRAC Cleanup Team (BCT) Update | Ms. Norma Landez |
| | C. Spill Summary Report | Ms. Norma Landez |
| | D. Documents to TRS/RAB | <i>Please refer to your packets</i> |
| | E. RFI Responses | <i>Please refer to your packets</i> |
| | F. Action Items | Dr. David Smith |
| 7:00 - 7:20 | Zones 2/3 Update | Mr. Don Buelter |
| 7:20 - 7:30 | Question & Answer Session on the Zones 2/3 Update | Dr. David Smith |
| 7:30 - 7:45 | Update on Building 361 | Mr. Jack Shipman |
| 7:45 - 7:55 | Question & Answer Session on the Update on Building 361 | Dr. David Smith |
| 7:55 - 8:00 | Meeting Wrap-up | |
| | Special RAB Meeting | |
| | 485 Quentin Roosevelt, Room 723: June 14, 2005, 6:30 p.m.* | |
| | Next RAB Meeting | |
| | <i>Location to be determined: July 19, 2005, 6:30 p.m.*</i> | |
| 8:00 | Adjournment | |

**Meeting dates, locations and agenda item times are subject to change.*

FINAL PAGE

ADMINISTRATIVE RECORD

FINAL PAGE