



KELLY AFB
TEXAS

ADMINISTRATIVE RECORD
COVER SHEET

AR File Number 3277

Kelly Restoration Advisory Board

Technical Review Subcommittee

Draft Meeting Agenda

May 28, 2002, 6:30 p.m.

Environmental Health & Wellness Clinic
911 Castroville Road
(previously Las Palmas Clinic)

I. Introduction

Dr. Gene Lené

- a. Agenda Review and Handouts
- b. Approval of February and March TRS Minutes

II. TAPP Pre-performance Reviews

- a. Zone 5 CMS Draft Final
- b. Site MP RFI Draft Final

III. Charter Review Subcommittee Update

Mr. Doug Karas

IV. Administrative

Dr. Gene Lené

- a. BCT Update
- b. Spill Summary Report
- c. Documents to TRS/RAB
- d. Action Items

V. Agenda/Location/Date/Time of Next TRS Meeting

- a. Request for Agenda Items
- b. Environmental Health and Wellness Clinic/ June 11, 2002 / 6:30 p.m.

VI. Adjournment

9:00 p.m.

Draft
MEETING MINUTES
KELLY AFB TECHNICAL REVIEW SUBCOMMITTEE (TRS)
TO THE RESTORATION ADVISORY BOARD (RAB)

28 May 2002

San Antonio Metropolitan Environmental Health and Wellness Center

Attendees

Dr. Gene Lené, Community Co-Chair
Ms. Katherine Ramos, Community RAB Alternate
Ms. Esmeralda Galvan, Community RAB Member
Mr. Doug Karas, Air Force Base Conversion Agency (AFBCA)
Ms. Rhonda Hampton, AFBCA
Mr. Charlie Mathews, AFBCA
Mr. Mark Hemingway, Technical Assistance for Public Participation (TAPP) Contractor
Ms. Graciela Fernandez, Air Force Center for Environmental Excellence (AFCEE)
Mr. Keith Matowitz, AFCEE
Mr. Scott Lampright, Bexar County Fire Marshall – Environmental Management
Ms. Abigail Powers, Texas Natural Resource Conservation Commission (TNRCC)
Mr. Mike Chapa, Roy F. Weston Inc.
Ms. Kyle Cunningham, San Antonio Metropolitan Health District (SAMHD)
Ms. Deborah Martinez, SAMHD
Ms. Blanca Hernandez, SAMHD
Mr. Curtis Pearson, SAMHD
Ms. Olivia J. Armentu, Community Member
Ms. Sofia A. Reyna, Community Member
Mr. Jim Clay, Community Member
Mr. Eddie Martinez, Booz Allen Hamilton (Booz Allen)
Mr. Tim Sueltenfuss, Booz Allen
Mr. Hugh Farr, Booz Allen
Dr. David Smith, Smith & Associates (Facilitator)

The meeting began at 6:54 p.m.

Administrative

Dr. David Smith welcomed the TRS members and outlined the agenda for the evening's meeting. Mr. Eddie Martinez addressed the status of the April 16 Restoration Advisory Board (RAB) meeting minutes and said they would be sent out to RAB members soon. Dr. Gene Lené then began to discuss with the TRS members their preference concerning upcoming presentations of reports and RAB budgetary issues. He asked if anyone on the TRS would like to address Mr. Mark Hemingway with any specific items that they would like addressed in his forthcoming presentation. Mr. Armando Quintanilla stated that he wanted Mr. Hemingway's presentation to be easily understandable to the lay person. He also said the presentation needed to be independent, and include findings and

recommendations. Dr. Lené added that the purpose of the report is to provide an independent review from outside the Air Force to determine if any information has been omitted.

Dr. Lené asked Mr. Hemingway to remind the TRS where Zone 5 is located. Mr. Hemingway responded by saying that Zone 5 referred to the majority of Kelly and that Zone 4 is also known as East Kelly. Mr. Hemingway explained that the Draft Corrective Measures Studies (CMSs) are formally performed evaluation instruments that take the widest selection of possible cleanup methods for addressing environmental concerns by utilizing the same standard criteria. Mr. Hemingway also said that the CMS examines each measure individually with the goal of providing the most informed judgement on the cleanup options involved. He continued by saying that the CMS process also seeks to determine cleanup and cost effectiveness, as well as ensure that the applicable regulatory requirements have been met.

Dr. Smith asked the TRS members if they wanted to maximize the effectiveness of Mr. Hemingway's effort by having him review both Zone 4 and Zone 5. Dr. Lené then stated that the TRS agreed that both the Zone 4 CMS Draft Final and the Zone 5 CMS Draft Final would be reviewed concurrently under two separate contracts. Mr. Patrick Lynch, with Clearwater Revival, stated that he would be producing a review of the Site MP Remedial Feasibility Investigation Draft Final and would have it by August 27, 2002, for distribution to the RAB members. He added that by the September 10 TRS meeting, he would make a preliminary presentation of the review and take questions.

Mr. Quintanilla asked Mr. Hemingway what constituted the remedy selection process. Mr. Hemingway responded by saying that remedies are evaluated according to appropriate criteria identifies them. Mr. Hemingway said the criteria follow good science, are sensible and ensure that the recommendations that compliment the cleanup are selected. Mr. Quintanilla asked if the cleanup of Zone 5 evaluated the remedial alternatives to determine if they were all appropriate. Mr. Hemingway said yes, but that his presentation would characterize a variety of options.

Dr. Lené outlined Mr. Hemingway's reporting schedule. Mr. Hemingway's schedule is as follows:

- July 15, 2002: Draft reviews of both the Zone 4 and Zone 5 Draft Final CMS.
- August 13, 2002: Draft preliminary presentation of both reviews will be due to the members of the RAB.
- October 1, 2002: Final versions of both reviews will be due to members of the RAB.
- October 15, 2002: Final presentation of both reviews at October RAB meeting.

Dr. Lené also outlined Mr. Lynch's reporting schedule. Mr. Lynch's schedule is as follows:

- August 27, 2002: Draft version of the review will be due for distribution to members of the RAB.

- September 10, 2002: Preliminary presentation of review at TRS meeting (questions from TRS members regarding the review will be forwarded to Mr. Lynch at that time).
- October 29, 2002: Final version of the review will be due for distribution to the RAB.
- November 12, 2002: Final presentation of the review will be made at a special RAB meeting.

Ms. Abigail Powers interjected that she feared that so many reports might be too much for one meeting. Mr. Quintanilla responded saying that he felt the TRS would be able to absorb the reporting schedule. He also added that the TRS felt sooner was better than later and that he feared too much time would be wasted if the reports were delayed. Mr. Quintanilla suggested that the RAB elections would be the most appropriate time to hear all remaining reports. Mr. Keith Matowitz introduced himself to the TRS and said he was taking over for Mr. Dan Zatopek.

Mr. Quintanilla then addressed Mr. William Ryan and said the slurry wall is not working. Mr. Ryan responded saying that the slurry wall at Site MP is working. He added that it was installed as an interim action and that the monitoring wells installed there are also working.

Mr. Doug Karas proposed that an extra RAB be conducted instead of a TRS in November to accommodate the presentation of reports. Mr. Quintanilla said he thought the RAB Charter Review Subcommittee could deliver its final report at the same time as elections. Mr. Karas also spoke to the TRS about the reports that are scheduled to be released and asked the TRS to provide input concerning what the TAPP contractors should review in the future. Mr. Quintanilla stated he wanted the TRS to apply for a waiver. Mr. Karas said that would be done. Mr. Karas added that the Agency For Toxic Substances and Disease Registry (ATSDR) is scheduled to release a study on air emissions, and the Corrective Measures Inventory (CMI) workplan on Zone 4 and a Zone 5 CMI workplan should come out next year. He added that the SAMHD was also scheduled to release the findings of the fruit and nut study later this summer. Mr. Curtis Pearson from SAMHD added that the fruit and nut study had been contracted out to Dr. Casey Donnelly. Mr. Quintanilla then asked how long the presentation was. Mr. Pearson said the presentation was only 15 minutes long. Mr. Pearson reminded the TRS that Dr. Donnelly would be giving his final report later this summer. Ms. Esmeralda Galvan then asked if the RAB could request more testing. Mr. Pearson replied yes. Mr. Karas then asked the TRS if they wanted to use TAPP monies to review more reports. He added that both Zone 2 and Zone 3 CMSs were also due out soon. Mr. Quintanilla stated he wanted a review of the air emission study to be done because the TRS has not heard these presentations and they are very important.

Charter Review Subcommittee Meeting

Mr. Karas announced that the charter review subcommittee reports would be mailed out to community members for dissemination and comment. He said he hoped all would be pleased with the progress that has been made. Mr. Karas concluded by saying that the

RAB would have an opportunity to vote on the new charter. Dr. Smith asked the TRS to review and comment on the document as quickly as possible so that all the changes can be integrated to facilitate a vote on the charter. Ms. Katherine Ramos encouraged the TRS to carefully examine the charter to see if each of the concerns had been fully addressed within the document. Dr. Smith said that track changes would be left in the document so that changes can be made more easily.

Delivery of Documents

Mr. Martinez said the documents concerning the Zone 4 CMS would be available in the information repository of the Environmental Health and Wellness Center (EHWC). He said the hazard ranking system and the fuel spill response from Boeing would also be available in the information repository.

Action Items

The Risk Based Numbering system used by the ATSDR is included in the TRS packet.

Community Comment

Mr. Quintanilla addressed his concern that the work performed on Site S-4 was ineffective at reducing contamination levels. He stated that during the Site S-4 construction, the city installed a storm water culvert, which is similar to putting a dam in the middle of a lake. Ms. Galvan asked if the construction activities at Site S-4 were similar to those on Nogalitos Street. Mr. Ryan stated no, and added that the AFBCA had no activity on that property. Mr. Quintanilla stated that his only concern was that the digging of the trench within the community would disturb residents. He asked why the AFBCA did not do it right the first time.

Mr. Pearson said there was some confusion with regard to SAMHD's involvement in the cleanup activities. He explained that the Public Center for Environmental Health (PCEH) is the policy arm for the Health Department. He said that the EHWC answers the concerns of the community directly and is administered by Linda Kauffman, an environmental health nurse. He said she sees individuals in the community and performs environmental health screenings for the community. Mr. Pearson said his boss is Mr. Sam Sanchez, and that the SAMHD is pleased to be a part of the cleanup effort. Ms. Galvan said she did not believe the center was very sincere. She said the center does no advertising of its services. Mr. Quintanilla added that the Air Force did not provide enough money to the PCEH to perform adequate community outreach. Ms. Linda Kauffman said that Ms. Tanya Huerta, a RAB member, was administering an environmental justice grant that was designed to publicize the center's mission and role. Mr. Quintanilla and Ms. Galvan said they both have little faith in the PCEH's willingness to help the community.

The February 12 TRS meeting minutes were approved. The next TRS meeting is scheduled for August 13th. Mr. Quintanilla stated that he wanted to hear what had become of the Community Involvement Plan (CIP). Mr. Tim Sueltenfuss responded by

saying that the AFBCA was currently in the process of updating the CIP. He added that the AFBCA had just completed five focus groups comprised of members of the community and RAB members. Mr. Sueltenfuss said many suggestions had emerged out of the focus group sessions. He said the AFBCA is in the process of conducting interviews to augment information gathered via the focus group participants. Mr. Sueltenfuss added that a focus group and interview debrief session will occur July 10 to share results and allow participants to ask questions. He stated that this will complete one portion of the CIP, which is tentatively scheduled for completion by the end of the year. Mr. Sueltenfuss stressed that it was too early to make any recommendations.

Mr. Pearson asked if the TRS wanted to have a full hour to view the posters. He recommended that the poster viewing time should be reduced to half an hour to keep the meeting on schedule.

Dr Lené asked if an updated RAB member list was available. Mr. Martinez said that the updated member list does exist and that a copy would be forwarded to Dr. Lené. Mr. Quintanilla asked if letters had been sent to RAB members that have repeatedly been absent from scheduled meetings. He stated that this was an issue that the RAB would soon have to address.

Mr. Eddie Martinez stated that the TRS meeting times would revert to their original schedule. The only change this time, he said, was due to the public comment period on Zone 4.

Ms. Galvan asked if air monitoring would continue into the summer. She added that she thought it should continue. She said it is important that soil monitoring had been conducted through the summer. She added that she knew of children that had smelled the air and had fainted as a result. Mr. Ryan said soil gas monitoring would continue during the summer. The decision to conduct monitoring over the summer was made in February and it would happen based upon that recommendation

The meeting adjourned at 8:05 p.m.

6S
MINUTAS DE LA JUNTA

**Subcomité de Revisión Técnica (TRS, por sus siglas en inglés) de la Base de la Fuera
Aérea de Kelly**
Junta Asesora de Restauración (RAB, por sus siglas en ingles)

28 de mayo de 2002

Centro para el Bienestar y la Salud Ambiental del Área Metropolitana de San Antonio

Asistentes:

Dr. Gene Lené, Copresidente representando a la comunidad
Srta. Katherine Ramos, Sustituta representando a la comunidad en el RAB
Srta. Esmeralda Galván, Miembro representando a la comunidad en el RAB
Sr. Dough Karas, Agencia de Conversión de Bases de la Fuerza Aérea (AFBCA, por sus siglas en inglés)
Srta. Rhonda Hampton, AFBCA
Sr. Charlie Mathews, AFBCA
Sr. William Ryan, AFBCA
Sr. Mark Hemingway, Contratista de Asistencia Técnica para la Participación Pública (TAPP, por sus siglas en inglés)
Srta. Graciela Fernández, Centro para la Excelencia Ambiental de la Fuerza Aérea (AFCEE, por sus siglas en inglés)
Sr. Keith Matowitz, AFCEE
Sr. Scott Lampright, Jefe de Bomberos del Condado de Bexar — Administración Ambiental
Srta. Abigail Powers, Comisión para la Conservación de Recursos Naturales de Texas (TNRCC, por sus siglas en inglés)
Sr. Mike Chapa, Roy F. Weston, Inc.
Srta. Kyle Cunningham, Departamento Metropolitano de Salud de San Antonio (SAMHD, por sus siglas en inglés)
Srta. Deborah Martínez, SAMHD
Srta. Blanca Hernández, SAMHD
Sr. Curtis Pearson, SAMHD
Srta. Olivia J. Armentu, Miembro representando a la comunidad
Srta. Sofía A. Reyna, Miembro representando a la comunidad
Sr. Jim Clay, Miembro representando a la comunidad
Sr. Eddie Martínez, Booz Allen Hamilton (Booz Allen)
Sr. Tim Sueltenfuss, Booz Allen
Sr. Hugh Farr, Booz Allen
Dr. David Smith, Smith & Associates (Facilitador)

La reunión inició a las 6:54 de la tarde.

Asuntos Administrativos

El Dr. David Smith dio la bienvenida a todos los miembros del TRS e hizo un resumen de la agenda para la junta de esa noche. El Sr. Eddie Martínez hizo referencia a la situación de las minutas de la junta del RAB del 16 de abril y dijo que se las enviarían a los miembros del RAB pronto. El Dr. Gene Lené entonces empezó a hablar con los miembros del TRS sobre sus preferencias sobre las presentaciones de los reportes pendientes y los asuntos presupuestarios del RAB. Preguntó si alguien en el TRS desearía indicar al Sr. Mark Hemingway asuntos específicos que le gustaría tratar en esta presentación venidera. El Sr. Armando Quintanilla dijo que quería que la presentación del Sr. Mark Hemingway fuera fácilmente entendible para las personas no expertas en el asunto. También dijo que la presentación necesitaba ser independiente y que incluyera descubrimientos y recomendaciones. El Dr. Lené añadió que el propósito del informe es proporcionar una revisión independiente fuera de la Fuerza Aérea para determinar si se había omitido alguna información.

El Dr. René pidió al Sr. Hemingway que recordara al TRS dónde está localizada la Zona 5. El Sr. Hemingway respondió diciendo que la Zona 5 se refiere a la mayor parte de Kelly, y que la Zona 4 es también conocida como East Kelly. El Sr. Hemingway explicó que los Estudios de Mediciones Correctivas (CMS, por sus siglas en inglés) son instrumentos de evaluación formales que toman la selección más amplia posible de métodos de limpieza para tratar los problemas ambientales utilizando el mismo criterio estándar. El Sr. Hemingway también dijo que el CMS examina cada medida individualmente con el propósito de proporcionar el juicio más informado sobre las opciones de limpieza involucradas. Continuó diciendo que el proceso del CMS también busca determinar la efectividad de costos y de la limpieza, así como asegurar que se cumpla con los requerimientos reglamentarios aplicables.

El Dr. Smith preguntó a los miembros del TRS si deseaban maximizar la efectividad del esfuerzo del Dr. Hemingway haciendo que revisara tanto la Zona 4 como la Zona 5. El Dr. Lené entonces dijo que el TRS estaba de acuerdo en que el Borrador Final del CMS de la Zona 4 y el Borrador Final del CMS de la Zona 5 serán revisados conjuntamente bajo dos contratos separados. El Sr. Patrick Lynch de Clearwater Revival dijo que estaba preparando una revisión del **Borrador Final de la Investigación de Viabilidad de Corrección del Sitio MP** y que lo tendría para el 27 de agosto del 2003, para distribuirlo a los miembros del RAB. Añadió que para la junta del TRS del 20 de septiembre del 2002 haría ya una presentación preliminar de la revisión y contestaría preguntas.

El Sr. Quintanilla preguntó al Sr. Hemingway qué constituía el proceso de selección para corrección. El Sr. Hemingway dijo que el criterio sigue buenos principios de conocimiento, es sensible, y asegura que todas las correcciones se evalúen detalladamente. El Sr. Quintanilla preguntó si la limpieza de la Zona 5 evaluaba las alternativas de corrección para determinar si todas eran apropiadas. El Sr. Hemingway dijo que sí, pero que su presentación estaría caracterizada por una variedad de opciones.

En un intento para contar con un programa para las presentaciones venideras. El Dr. Lené resumió el programa próximo para el Sr. Hemingway y el Sr. Lynch. El programa del Sr. Hemingway es el siguiente:

- 15 de julio del 2002: Revisiones en borrador del Borrador Final del CMS para la Zona 4 y la Zona 5.
- 13 de agosto del 2002: La presentación preliminar en borrador de ambas revisiones estará lista para los miembros del RAB.
- 1º de octubre del 2002: Las versiones finales de ambas revisiones estarán listas para los miembros del RAB.
- 15 de octubre del 2002: Presentación final de ambas revisiones en la junta del RAB de octubre.

El Dr. Lené también dio a conocer el programa de reportes del Sr. Lynch. El programa del Sr. Lynch es el siguiente:

- 27 de agosto del 2002: La versión en borrador de la revisión estará lista para distribución a los miembros del RAB.
- 10 de septiembre del 2002: Presentación preliminar de la revisión en la junta del TRS. (Las preguntas de los miembros del TRS serán dirigidas al Sr. Lynch en esa ocasión.)
- 29 de octubre del 2002: La versión final de la revisión estará lista para distribución al RAB.
- 12 de noviembre del 2002: La presentación final de la revisión se hará en una junta especial del RAB.

La Srta. Abigail Powers interpuso que temía que tantos informes serían demasiado para una junta. El Sr. Quintanilla respondió diciendo que sentía que el TRS podría absorber el programa de informes. También añadió que el TRS sentía que era mejor más pronto que más tarde, y que sentía que se perdería demasiado tiempo si se retrasaban los informes. El Sr. Quintanilla sugirió que durante las elecciones del RAB sería el momento más apropiado para escuchar todos los informes restantes. El Sr. Keith Matowitz se presentó al TRS y dijo que estaba representando al Sr. Dan Zatopek.

El Sr. Quintanilla indicó que la pared de lechada no estaba funcionando. El Sr. Ryan dijo que la pared de lechada en el Sitio MP estaba funcionando. Añadió que había sido instalada como una medida provisional y que los pozos de monitoreo instalados allí también estaban funcionando.

El Sr. Doug Karas propuso que se llevara a cabo una junta del RAB extra en lugar de un TRS en noviembre para acomodar la presentación de los informes. El Sr. Quintanilla dijo que pensaba que el Subcomité de Revisión de Estatutos del RAB podría entregar su informe final al mismo tiempo que se llevaran a cabo las elecciones. El Sr. Karas también habló al TRS sobre los informes que están programados para ser publicados, y pidió al TRS que proporcionaran información sobre qué deben revisar en el futuro los contratistas del TAPP. El Sr. Quintanilla indicó que deseaba que el TRS pidiera una renuncia de derechos. El Sr. Karas dijo que eso se haría. El Sr. Karas añadió que la Agencia para Sustancias Tóxicas y Registro de Enfermedades (ATSDR por sus siglas en inglés) tiene programado publicar un estudio sobre emisiones al aire, y que los planes de trabajo de la Implementación de Medidas Correctivas (CMI por sus siglas en inglés) de la Zona 4 y de la

Zona 5 estarán listos el siguiente año. Añadió que el SAMHD también tiene programado publicar lo que ha encontrado sobre el estudio de la fruta y la nuez más adelante este verano. El Sr. Curtis Pearson del SAMHD añadió que el estudio de la fruta y la nuez había sido contratado al Dr. Casey Donnelly. El Sr. Quintanilla luego preguntó qué tanto tiempo se tomaría la presentación. El Sr. Pearson dijo que la presentación dura solamente 15 minutos. El Sr. Pearson le recordó al TRS que el Sr. Donnelly emitiría su informe final más adelante este verano. La Srta. Esmeralda Galván preguntó si el RAB podía solicitar más pruebas. El Sr. Pearson dijo que sí. El Sr. Karas entonces le preguntó al TRS si deseaban usar dinero del TAPP para revisar más informes. También añadió que los CMSs de la Zona 2 y de la Zona 3 pronto deberían llevarse a cabo. El Sr. Quintanilla indicó que deseaba que se efectuara una revisión del estudio de las emisiones al aire porque el TRS no ha escuchado estas presentaciones y son muy importantes.

Junta del Subcomité de Revisión de Estatutos

El Sr. Karas anunció que los reportes del Subcomité de Revisión de Estatutos se enviarían por correo a los miembros de la comunidad para su difusión y comentarios. Dijo que esperaba que todos estuvieran satisfechos con el avance que se ha hecho. El Sr. Karas concluyó diciendo que el RAB tendría una oportunidad para votar sobre los nuevos estatutos. El Dr. Smith pidió al TRS que revisaran y comentaran sobre el documento tan pronto como fuera posible para que todos los cambios puedan ser integrados y así facilitar el voto sobre los estatutos. La Srta. Katherine Ramos alentó al TRS a que examinaran cuidadosamente los estatutos para ver si se había tratado completamente cada una de las cuestiones dentro del documento. El Dr. Smith dijo que el seguimiento de los cambios se dejaría en el documento para que los cambios se puedan hacer más fácilmente.

Entrega de Documentos

El Sr. Martínez dijo que los documentos relacionados con el CMS de la Zona 4 estarían disponibles en el depósito de información en el Centro de Salud Ambiental y Bienestar (EHWC por sus siglas en inglés). Dijo que el sistema de clasificación de peligros y la respuesta a derrames de combustible de Boeing también estaría disponible en el depósito de información.

Puntos de Acción

El sistema de numeración basado en riesgos usado por la ATSDR se incluye en el paquete del TRS.

Comentarios de la Comunidad

El Sr. Quintanilla expresó su preocupación de que el trabajo llevado a cabo en el Sitio S-4 no era efectivo en reducir los niveles de contaminación. Indicó que durante la construcción del Sitio S-4, la ciudad instaló una alcantarilla para el agua de lluvia, que es similar a colocar una represa en la mitad de un lago. La Srta. Galván preguntó si las actividades de construcción en el Sitio S-4 eran similares a las de la Calle Nogalitos. El Sr. Ryan dijo que no, y añadió que la AFBCA no tenía actividades en esa propiedad. El Sr. Quintanilla indicó

que su única preocupación era que la excavación de la zanja dentro de la comunidad molestaría a los residentes. Preguntó por qué la AFBCA no lo hizo correctamente la primera vez.

El Sr. Pearson dijo que había cierta confusión relacionada con la participación de SAMHD en las actividades de limpieza. Explicó que el Centro Público para la Salud Ambiental (PCEH por sus siglas en inglés) es la base del sistema del Departamento de Salud. Dijo que el EHWC responde directamente a los intereses de la comunidad y está administrado por la Srta. Linda Kauffman, una enfermera especializada en salud ambiental. Dijo que ella atiende a la gente de la comunidad y lleva a cabo investigaciones de salud ambiental para la comunidad. El Sr. Pearson dijo que su jefe, el Sr. Sam Sánchez, y el SAMHD están satisfechos de ser una parte del esfuerzo de limpieza. La Srta. Galván dijo que no creía que el centro era muy sincero. Dijo que el centro no anunciaba sus servicios. El Sr. Quintanilla añadió que la Fuerza Aérea no proporciona suficiente dinero para que el PCEH lleve a cabo un alcance adecuado a la comunidad. La Srta. Kauffman dijo que la Srta. Tanya Huerta, un miembro del RAB, estaba administrando un subsidio para justicia ambiental que estaba diseñado para hacer publicidad a la misión y rol del centro. El Sr. Quintanilla y la Srta. Galván dijeron que tienen poca fe en la buena voluntad de la AFBCA para ayudar a la comunidad.

Se aprobaron las minutas de la junta del 12 de febrero del 2002. La siguiente junta del TRS está programada para el 11 de junio del 2002. El Sr. Quintanilla indicó que deseaba saber qué había pasado con el Plan de Participación de la Comunidad (CIP por sus siglas en inglés). El Sr. Tim Sueltenfuss respondió diciendo que la AFBCA estaba actualmente en el proceso de actualizar el CIP. Añadió que la AFBCA acababa de completar cinco grupos de enfoque compuestos por miembros de la comunidad y miembros del RAB. El Sr. Sueltenfuss dijo que habían surgido muchas sugerencias de las sesiones de los grupos de enfoque. Dijo que la AFBCA está en el proceso de llevar a cabo entrevistas para aumentar la información recopilada a través de los participantes de los grupos de enfoque. El Sr. Sueltenfuss añadió que se llevará a cabo una sesión de los grupos de enfoque e interrogatorios para entrevistas el 10 de julio del 2002, para compartir los resultados y permitir que los participantes hagan preguntas. Dijo que esto completaría una porción del CIP, que está tentativamente programada para completarse para finales de este año. El Sr. Sueltenfuss enfatizó que es muy temprano para hacer recomendación alguna.

El Sr. Pearsons preguntó si el TRS deseaba tener una hora completa para ver los carteles. Recomendó que el tiempo para ver los carteles debería reducirse a media hora para mantener la junta bajo programa.

El Dr. Lené preguntó si estaba disponible una lista actualizada de los miembros del RAB. El Sr. Martínez dijo que sí existe una lista actualizada de los miembros y que se enviaría una copia al Dr. Lené. El Sr. Quintanilla preguntó si se habían enviado cartas a los miembros del RAB que han estado ausentes repetidamente de las juntas programadas. Indicó que éste era un problema que el RAB pronto tendría que tratar.

El Sr. Eddie Martínez indicó que el horario para las juntas del TRS volvería a su horario original. El único cambio por esta vez, dijo, sería debido al período de comentarios públicos de la Zona 4.

La Srta. Galván preguntó si el monitoreo del aire continuaría durante el verano. Añadió que pensaba que debería continuar. Dijo que es importante que se lleve a cabo el monitoreo del suelo durante el verano, y añadió que sabía de niños que habían aspirado el aire y que como resultado se habían desmayado. El Sr. Ryan dijo que el monitoreo del gas en el suelo continuaría durante el verano. La decisión de llevar a cabo el monitoreo durante el verano se tomó en febrero y que continuaría con base en esa recomendación.

La reunión concluyó a las 8:05 de la noche.

STATEMENT OF OBJECTIVES (SOO)**REVIEW: RCRA Facility Investigation Former Building 258, Solid Waste Management Unit, Kelly AFB, Texas, Draft Final, dated March 2000.****1.0 GENERAL**

Scope: This task is to review the Zone 3 RCRA Facility Investigation (RFI), Former Building 258 SWMU, Draft Final Report (Building 258 SWMU RFI) focusing on the source for building 258 SWMU (which is also the source for IRP Site MP), including a layperson's explanation of the investigation.

1.1 Background. The objectives of the Building 258 SWMU RFI are to adequately characterize source areas, determine nature and extent of contamination, identify contaminant transport mechanisms and pathways and gather data to support recommendations for future corrective actions. Interim systems, including a pump and treat system and a slurry wall, have been installed at this site to contain the source area. For the purposes of this investigation, the "source area" is defined as the area inside the slurry wall and the source media is contaminated soil and groundwater, including a dense non-aqueous phase liquid composed primarily of tetrachloroethene. An Interim Stabilization Measures Evaluation Report is also included for reference in Appendix B of this RFI report.

1.2 Objectives. The contractor shall furnish all professional non-personal service labor, management, supervision, tools, materials, equipment, transportation, mailings, and reproductions, unless specified herein, for the assigned tasks issued against this Blanket Purchase Agreement. The contractor will provide technical assistance to the RAB by interpreting and translating the data in the Building 258 SWMU RFI.

The following specific tasks may be ordered for this project:

- Attend a preperformance meeting
- Develop and submit a schedule for completion of the work
- Conduct a technical review of the Building 258 SWMU RFI
- Conduct an oral presentation of the report's conclusions
- Provide a written report, either summarized or detailed (to be decided by the TRS at time of award of task)
- Provide a written response to TRS comments.
- Attend and present the report at a RAB meeting

1.3 Guidance, Compliance and Qualification Requirements

1.3.1 Technical Assistance for Public Participation. The contractor will be responsible for complying with the Technical Assistance for Public Participation in Defense Environmental Restoration Activities (32 Code of Federal Regulations Part 203).

1.3.2 Guidance and Compliance Documents. All assessments and recommendations shall comply with all federal, state, and local environmental laws and regulations including, but not limited to applicable portions of the statutes and regulations cited below. The contractor will be provided with the Building 258 SWMU RFI, however he is responsible for obtaining all public documents as needed based on the individual tasks issued against this agreement. Examples of the types of documents that may be required are listed.

- a) Solid Waste Disposal Act (42 USC 6901, et seq.)
- b) Comprehensive Environmental Response, Compensation and Liabilities Act (CERCLA) (42 USC 9601, et seq.)
- c) National Oil & Hazardous Substances Contingency Plan (NCP) (40 CFR 3000)
- d) Defense Environmental Restoration Program (DERP) (10 USC 2701, et seq. Emergency Planning and Community Right-To-Know Act
- e) Texas Solid Waste Disposal Act (Texas Health & Safety Code Chapter 361)
- f) Title 30 Texas Administrative Code Chapter 335
- g) Solid Wastes Title 40 Code of Federal Regulation Subchapter I

2.0 PROGRAM MANAGEMENT

2.1 Background Data/Information Review

2.1.1 The Director of Environmental Management shall provide the contractor, if available, all pertinent and available background information concerning this task order. The contractor may be required to review/obtain additional background data information as required for the performance of the required services.

2.1.2 To accommodate the Air Force's remediation schedule the contractor and the Air Force will agree on a schedule or timeline for this task, based upon the hours agreed on between the contracting officer and the contractor at time of award of the task. The contractor shall be required to meet the required timeline. Any extension of time must be agreed to by the Director of Environmental Management, and RAB, and approved in writing by the Contracting Officer.

2.2 Meetings

2.2.1 Pre-Performance Conference - A pre-performance conference shall be held after the award of the order and prior to commencement of the work at a time, place and date specified by the Contracting Officer, as soon as the Building 258 SWMU RFI is received by the Air Force. Discussions at this meeting will include the development of a mutual understanding relative to issuing task orders, scheduling and administering the work.

2.2.2 Contractor is invited to attend RAB meetings, which are normally held quarterly.

3.0 PROJECT EXECUTION

3.1 Specific Requirements

3.1.1 Technical Review Report: This requires a review of the specific report and the applicable documents to be reviewed. The contractor is tasked with summarizing and evaluating the report with respect to current environmental actions by the Air Force, assessing the completeness of the reports and adequacy of proposed or current actions.

3.1.1.1 The written report will include a defense of the process for making the determinations and an evaluation of the levels of confidence in the recommendations. The report need not be lengthy --an executive summary format is desirable. It must be written in layman's terms, so the RAB will easily be able to communicate the findings to the community, if necessary.

3.1.1.2 All submittals must be double-sided, 100% post-consumer, recycled paper.

3.1.2 Technical Oral Presentation: This task order may involve presenting the findings to the members of the RAB at a regularly scheduled RAB meeting time. A firm date for this meeting will be scheduled at the time the order is placed. The RAB meetings are normally held on Wednesdays at 6:00pm, at different locations in San Antonio.

3.1.3 Response to Comments: Following the review of the written report and/or oral presentation, RAB members may have comments they wish addressed. The Contractor shall provide a written response to each question from the RAB, if so stated in this task order. Comments received before the oral presentation may also be delivered verbally at the presentation.

3.2 Public Affairs

The contractor shall not make available to the news media, nor make public disclosure of any data resulting from this contract during the performance of this contract. During the performance of this contract the contractor shall refer all press or public contacts to the DoD co-chair. The documents produced and a transcription of the RAB presentation will be placed in the Administrative Record and Information Repository by the Air Force. After completion of all requirements the public disclosure restriction will be removed.

3.3 Litigation or Legal Activities

The contractor shall not make available his opinions, data, or reports produced as a result of this contract for the purpose of litigation and/or legal actions such as but not limited to assisting an attorney, preparing an expert witness, and/or serving as an expert witness at any legal proceeding regarding or affecting Kelly AFB.

4.0 Submittals/Deliverables

Each task order will specify the required deliverables, with the quantities and time frame specified. Each written submittal will include a cover letter stating the deliverable being provided and will include the Blanket Purchase Agreement number and the Task order number. The contractor shall provide a copy of the cover letter to the contracting officer. Copies of reports do not need to be provided to the contracting officer unless specified in the Task order. The details of the specific deliverables will be identified with the award of the project.

5.0 Contract Surveillance

5.1 Quality of Work: The contractor is solely responsible for the quality of the work. The Inspection of Services Clause applies to this order.

5.2 Inspection/Oversight Responsibilities and Acceptance

5.2.1 The Vice-Commander of Kelly AFB is the DoD Co-Chair of the RAB. The Contracting Officer (C.O.) will designate a C.O. Representative (COR) who will act as liaison between the Contractor and the RAB. The Contracting Officer will be notified of any conflicts and will resolve any problems that cannot be mutually resolved between the Contractor, DoD Co-Chair, and the RAB Community Co-Chair, or designated representatives. A meeting of all parties, at no additional cost to the government, may be called by the contracting officer to discuss and propose solutions to resolve discrepancies.

5.2.2 The Contractor is advised that only the Contracting Officer can obligate the government or direct the contractor. The COR and the RAB members DO NOT have this authority. The contractor SHALL NOT EXCEED the total amount of any order awarded without prior written approval of the contracting officer. All written correspondence between the contractor and the RAB must be through the COR. The contractor will not receive verbal direction from anyone other than the COR.

5.2.3 The COR, with the RAB's concurrence, shall certify acceptance at completion of the task.

6.0 Points Of Contact

A list of Points of Contact will be available with the award of this task order.

REPORTS FOR THE ST. MARY'S LIBRARY

REPORTS LISTED BELOW WERE TAKEN TO THE TRS MEETING		Date	Status	ADM
May 28, 2002				
321B	Closure Report - Industrial Wastewater Collection System Closure Former KAFB	Mar 02	Final Draft	Inf
322B	Class 3 Modification to Compliance Plan CP-50310 Former KAFB Site S-4 CMI Work Plan	Apr 02	Final Draft	Inf
323B	Closure Report for Building 360 Container Storage Area, SWMU 064/222-223	Jan 02	Final Draft	Inf
324B	Closure Report, Closure of SWMUs at Building 345 and 375	Apr 02	Final Draft	Inf
325B	Closure Report, Closure of SWMUs at Bldgs 331,352,360,365,375,385,645,655,3768 & 10998	Apr 02	Final Draft	Inf
468	Corrective Measures Study for Zone 4	Mar 02	Final Draft	Inf
469	East Kelly Site-Specific Environmental Baseline Surveys	Mar 02	Final	Inf
805A	USEPA Hazard Ranking System (HRS)	Dec 95	Draft	Inf
806A	Field Activities Summary Report Fuel Spill Response - Boeing	Apr 02	Final Draft	Inf
922A	Solid Waste Management Unit Closure Report, Bldg 3003, SWMU 73	Aug 99	Final	Inf
Date: 5/28/2002				
Signature: <i>[Handwritten Signature]</i>				

FINAL PAGE

ADMINISTRATIVE RECORD

FINAL PAGE