



KELLY AFB  
TEXAS

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ADMINISTRATIVE RECORD  
COVER SHEET

AR File Number 3244



**Draft**  
**Restoration Advisory Board (RAB) Meeting Minutes**  
**Former Kelly Air Force Base, TX**  
**Kennedy High School**

**February 10, 2004**

**Attendees:**

Mr. Ruben Peña, RAB Community Representative Co-Chair  
Mr. Daniel Gonzales, RAB Community Representative  
Mr. Sergio Rodriguez, RAB Community Representative  
Mr. Rodrigo Garcia, RAB Community Representative  
Ms. Sandra Converse, RAB Community Representative  
Mr. Mike DeNuccio, RAB Community Representative  
Mr. Sam Murrah, RAB Community Representative  
Mr. Michael Sheneman, RAB Community Representative  
Mr. Pete Muzquiz, RAB Community Representative  
Ms. Esmeralda Galvan, re-elected RAB Community Representative  
Mr. Henry Galindo, newly elected RAB Community Representative  
Ms. Carol Vaquera, newly elected RAB Community Representative  
Mr. Armando Quintanilla, RAB Community Alternate for Mr. George Rice  
Mr. Adam Antwine, RAB Government Co-Chair, Air Force Real Property Agency (AFRPA)  
Mr. William Ryan, AFRPA  
Mr. Douglas Karas, AFRPA  
Mr. Gary Martin, Greater Kelly Development Authority (GKDA)  
Ms. Kyle Cunningham, San Antonio Metropolitan Health District (Metro Health)  
Ms. Linda Kaufman, Metro Health  
Mr. Gary Miller, U.S. Environmental Protection Agency (USEPA)  
Ms. Abigail Power, Texas Commission on Environmental Quality (TCEQ)  
Ms. Robyn Thompson, Booz Allen Hamilton (Booz Allen)  
Ms. Megan Mabee, Booz Allen  
Ms. Susan Hook, Booz Allen  
Ms. Stephanie Trevino, Booz Allen  
Dr. David Smith, Smith and Associates (Facilitator)  
Ms. Brittany Watts, Smith and Associates  
Ms. Cheryl Narvaez  
Ms. Blanca Hernandez  
Mr. Frederick Magee  
Ms. Grace Cisneros  
Reverend Bee Dee Doublet  
Mr. Ben Galvan  
Ms. Denise Heirl  
Mr. Jim Clay  
Mr. Pete James  
Mr. Hector Morales, Congressman Ciro Rodriguez's Office

**Members Absent:**

Mr. Nazirite Perez, RAB Community Member

Mr. Robert Silvas, RAB Community Member

Mr. Paul Person, re-elected RAB Community Representative

The meeting began at 6:34 p.m.

**Welcome and Introductions****Mr. Ruben Peña**

Mr. Ruben Peña welcomed all the RAB members and meeting attendees. He stated that there was a quorum at the meeting to hold the second round of RAB board elections and vote. The meeting attendees recited the pledge of allegiance and observed a moment of silence. Dr. David Smith introduced himself as the facilitator and asked RAB members to introduce themselves. He said that the meeting had a single purpose, which was to appoint new members to fill vacant positions on the RAB.

**Explanation of Appointment Process****Dr. David Smith**

Dr. Smith explained the election process. He said there are four positions open on the RAB. Three people will be elected for two-year terms, and one person will be elected for a one-year term to fill the seat of Gene Lené, who resigned. He explained that the candidates that are present and available to speak may step up to the microphone and have up to three minutes to speak about themselves and their interest in joining the RAB. He stated that a candidate must have more than half of the votes of community members present to be appointed. He asked the community members to review their packets for the applications and ballots.

He noted that Mr. Paul Person, Mr. Henry Galindo, Mr. Adolfo Hernandez, Ms. Carol Vaquera, Mr. Frederick Magee, and Ms. Esmeralda Galvan are on ballot. All were present with the exception of Mr. Hernandez.

**Oral Presentations****RAB Candidates**

Dr. Smith called out the names of the candidates in the order in which they are listed on the ballot to give their speeches. He stated that Mr. Person previously notified Ms. Brittany Watts and the RAB community co-chairs that he was unable to attend the meeting but would still like to be considered. Mr. Hernandez was not present and had not contacted the RAB co-chairs, and was therefore, unable to participate. The remaining applicants were present.

Mr. Galindo stated he would like to be appointed to the RAB. He is currently the director of transportation and maintenance support at Harlandale Independent School District. He resides near the former Kelly Air Force Base. He said his father was a 30-year civil servant at Kelly and supported his family through his work at Kelly. He explained that his interest in being appointed to the RAB is twofold. He believes in communication and in partnerships that work for the betterment of the community, and he thinks that a solid partnership between the AFRPA and the community helps to ensure that the Kelly cleanup will be successful and productive. He said he understands that being a part of the board is a commitment to be available to communicate with members of the community and interest groups, review documents, and provide input. He stated that he recognized he will be expected to attend meetings regularly and as needed. He reiterated

that he understands these requirements and will meet them if appointed. He concluded that he wants to gather as much information as possible about the cleanup, especially about the plume that extends into Harlandale ISD in order to keep the community informed.

Ms. Vaquera said she has been a part of the community for over 30 years and lives on Kirk Street. She said she is a retired clerk registrar and would like to be a link between the community and the RAB. She concluded that she would appreciate their vote and would make it to all the meetings.

Mr. Magee said he was retired from Sheffield community service. He said he has been the president of his neighborhood association for five years, vice president for two years and served as an officer the remainder of the eight years the association has been in existence. He stated that he lives near Marbach and 410, and there are many people that live in that area that worked at Kelly for many years that need more information. He concluded by saying he has been active in his neighborhood for years and would like to be a part of the board.

Ms. Galvan stated that she was a previous member of the RAB for two years. She lived in East Kelly for 40 years and worked at Building 360 at Kelly. She said she is here because she is concerned for the residents, for the children, and for the elderly in the area. She wants to make sure the area is safe. She informed the board that she spoke to the engineer installing the Permeable Reactive Barrier (PRB) on 34th Street, which is a major concern to her. She noted she is concerned about testing of local fruits and nuts, vapor monitoring, and the cleanup as a whole. She stated that she knows that the base is doing the best it can, but she is concerned about the newness of the barrier systems and how well they work. She concluded that she is not there for compensation, but for the health and safety of the neighborhood.

### **Voting Results and Appointment of New Members**

#### **Dr. David Smith**

Dr. Smith clarified that Mr. Hernandez is not here so his name must again be scratched from the ballot. During the first round of voting, Mr. Galindo and Ms. Vaquera were elected.

Mr. Galindo received eight votes, and Ms. Vaquera received nine. Dr. Smith announced that they would conduct another round of voting to fill the third seat. At this time, they needed to vote for one person. Dr. Smith interrupted the process to announce that Mr. Michael Sheneman had arrived and would join the meeting. The voting process would now require that applicants receive six votes to be elected.

During the second and third rounds, none of the applicants received six votes. Mr. Peña remarked that the RAB had reached a standstill and asked the board parliamentarian for guidance. Mr. Mike DeNuccio said the voting process does not have to be blind. Mr. Sergio Rodriguez made a motion to vote for the person who had received the most votes from the second and third round, Ms. Galvan. Mr. Gonzales seconded the motion. The motion was approved, and Ms. Galvan was appointed. Mr. Peña said there was still one more round of voting to complete to fill the one-year term resulting from Dr. Lené's resignation. He added that Mr. Person and Mr. Magee were the remaining candidates eligible for this round.

Mr. Person was appointed with eight votes in the fourth round to complete Dr. Lené's term. Dr. Smith reminded interested parties that they can be included in the pool of alternates if they choose, and he encouraged them to do so.

## **Community Co-Chair Welcomes New Members**

### **Mr. Ruben Peña**

Mr. Peña welcomed the new members and asked them to come to the table to be seated with the other board members. He thanked Mr. Magee for his time and participation at the election meeting and stated that Mr. Magee's name would be placed in the RAB alternate pool.

## **Meeting Wrap-up**

### **Dr. David Smith**

Announcements included the following:

- Action items to be addressed during next RAB meeting
- RAB member orientation will be held February 23, 2004
- RAB member workshop will be held March 9, 2004
- Next RAB meeting — Tuesday, April 20, 2004
- Next TRS meeting — June 8, 2004

Mr. Peña stated that the RAB orientation on February 23, 2004, is for new RAB members and any current members. The March 9, 2004, RAB event is a member workshop for everyone to get together to review the charter for revision. He encouraged everyone to attend and participate in the RAB orientation and workshop.

Mr. Peña recommended Mr. DeNuccio continue to be the RAB parliamentarian due to the wonderful job he did last year. Mr. Adam Antwine agreed, and the decision was made by the co-chairs to appoint him as such. Mr. DeNuccio requested that the Air Force staff consider rescheduling the April 20, 2004, meeting due to San Antonio's Fiesta, as members may not be able to attend. Mr. Peña asked Ms. Watts to call members as well as update everyone at the orientation.

Mr. Antwine thanked everyone for coming to the meeting. He said he appreciated their interest in the Kelly cleanup, and AFRPA looks forward to working with them in the future.

Mr. Quintanilla said a group of people came to the meeting with questions, and he wanted to make a suggestion that they be heard. He said they were going to present their questions at the TRS, but due to its cancellation they brought them to the RAB meeting. Mr. Peña stated that they specifically prepared the agenda to hold elections and did not plan for a community comment period. He asked the board members if they were willing to stay to hear the questions. The board agreed, and Mr. Peña concluded that the floor is open for those persons to come forward and address the board. They each had up to three minutes, and when completed, turned in their Request for Information form and a copy of their questions to Ms. Watts.

Reverend Bee Dee Doublet and Ms. Grace Cisneros addressed the board by reading a series of typed questions. (See attachment A)

Mr. Peña thanked the speakers and closed the community comment period. He said the board cannot answer their questions during the meeting but will take the questions into consideration and back to the executive committee to review. He requested they provide Ms. Watts with a copy of the requests.

Mr. Antwine invited people to come and visit AFRPA for a briefing or tour. He said he would be happy to address neighborhood groups regarding Kelly clean-up issues. He concluded that visitors should call in advance to let the staff know they are coming. AFRPA is in a secured facility and may not be able to accommodate visitors that do not have appointments.

Mr. Quintanilla said he saw an article in last week's *San Antonio Express-News* regarding a Boeing zinc spill. He made a motion to get a report at the next RAB meeting. Ms. Galvan seconded. Ms. Abigail Powers asked Mr. Quintanilla to clarify the advertisement he saw. He responded that SAWS reported a significant zinc spill into the wastewater system in 2003. Mr. Peña asked him to provide a copy of the advertisement. He responded that he gave one to Mr. Doug Karas. All were in favor of the motion. Mr. Garcia requested that Mr. Antwine provide drafts of the Environmental Impact Statement from Austin to hand out to all the RAB members. Mr. Antwine said he would take care of the issue.

Mr. Peña motioned to adjourn the meeting. Mr. Murrah and Mr. Muzquiz seconded.

The meeting adjourned at 7:48 p.m.

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# Kelly Restoration Advisory Board

Presenter:  
David Smith, Ed.D.,  
**SMITH /Associates**

## About Restoration Advisory Boards (RAB)

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Kelly Restoration Advisory Board

- Who?
- Why?
- What do they do?
- What don't they do?



## Purpose of RABs

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Kelly Restoration Advisory Board

- Review the activities and provide a formal mechanism for public participation for the environmental cleanup program at military installations

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## Who?

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Kelly Restoration Advisory Board

A diverse and balanced group of individuals who reflect a wide variety of interests and concerns with military environmental programs

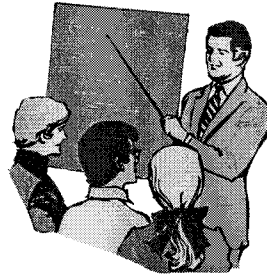
- Community members who reside in, own property in, work in, or serve the interests of the specific community
- Environmental Protection Agency representatives, state and local regulatory agencies, and environmental program personnel.

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## Why?

Kelly Restoration Advisory Board

- RAB participation ensures consistent public involvement in the cleanup process



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## What Do They Do?

Kelly Restoration Advisory Board

- Promote community awareness
- Provide constructive community review and comment on environmental cleanup activities
- Serve as a conduit that enables early and continual two-way flow of information, concerns, values and needs between the community and the installation

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## What Do They Do? (cont.)

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Kelly Restoration Advisory Board

- Provide information, suggestions, and community input to be used by the military in making decisions on investigations and cleanup activities
- Develop a clear understanding of the RAB's mission and operating procedures that enable effective two-way communication

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## What Don't They Do?

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Kelly Restoration Advisory Board

- Do not make decisions on environmental restoration activities.
- Do not vote on issues or make recommendations as a body.
- Do not work as consensus groups, since diversity of opinions is important.

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## Kelly RAB Mission Statement

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Kelly Restoration Advisory Board

**The mission of the  
Kelly Restoration Advisory Board shall be:**

### **Section 1.1**

To represent stakeholders and provide community outreach involvement, timely review, advice, and comments on DOD environmental cleanup actions and proposed actions with respect to releases of hazardous substances at Kelly and to act as a watchdog for the community

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## Kelly RAB Mission Statement (cont.)

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Kelly Restoration Advisory Board

### **Section 1.2**

To conduct a proactive program for providing information about environmental contamination and its effects and restoration decisions to stakeholders and to ensure that all segments of the public have an opportunity to be heard

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## **Kelly RAB Mission Statement (cont.)**

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Kelly Restoration Advisory Board

### **Section 1.3**

To ensure that all restoration stakeholders, regardless of race, color, national origin, or income, have an opportunity for public participation in the making of restoration decisions.

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## **Kelly RAB Statement of Purpose**

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Kelly Restoration Advisory Board

**The Kelly RAB shall have the following purposes:**

### **Section 2.1**

To provide an expanded opportunity for input by stakeholders into the environmental restoration process (stakeholders being persons who are actually or potentially affected by restoration activities)

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## Kelly RAB Statement of Purpose (cont.)

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Kelly Restoration Advisory Board

### Section 2.2

To ensure public input into the planning and implementation of environmental restoration activities at Kelly

### Section 2.3

To promote community awareness and obtain constructive community review and comment on environmental restoration actions to accelerate the overall cleanup and potential community reuse of portions of Kelly

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## Kelly RAB Statement of Purpose (cont.)

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Kelly Restoration Advisory Board

### Section 2.4

To provide a forum for consultation, advice, and information sharing among Kelly and Board Members on the following activities and issues:

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## Kelly RAB Statement of Purpose (cont.)

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Kelly Restoration Advisory Board

### 2.4.1

Identifying environmental restoration activities and projects at Kelly;

### 2.4.2

Monitoring progress on these activities and projects;

### 2.4.2

Collecting information regarding restoration priorities at Kelly;

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## Kelly RAB Statement of Purpose (cont.)

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Kelly Restoration Advisory Board

### 2.4.3

Addressing land use, level of restoration, acceptable risk, waste management and technology development issues related to environmental restoration at Kelly; and

### 2.4.4

Developing environmental restoration strategies for Kelly.

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## Rules for Great RABs

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Kelly Restoration Advisory Board

- People stay involved in effective and efficient organizations that meet the needs of the participant and follow the established guidelines of their Charter.

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## Great RABs...

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Kelly Restoration Advisory Board

- Understand and agree upon their mission as defined in their charter
- Are proactive, "big picture" organizations
- Have members who treat one another with respect
- Communicate
- Have members that put *effort* into trying to understand and to be understood

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## Great RABs...

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Kelly Restoration Advisory Board

- Have real and open agendas, actions, and priorities...and act on them
- Earn solid support from top levels of the installation
- Have lots of interaction between meetings
- Genuinely share leadership
- Put processes in place that "break the cycle of interminable argument"

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## Great RABs...

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Kelly Restoration Advisory Board

- Provide their membership with a sense that member participation, input, and effort is valued and appreciated
- Do not whine and they do not tolerate tantrums
- Take responsibility and accept the realities of their task
- Realize that if it was easy, anyone could do it!

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Please be advised that the Technical Review Subcommittee (TRS) meeting scheduled for tonight, February 10, 2004 has changed to a Restoration Advisory Board (RAB) meeting.

The RAB meeting is being held at Kennedy High School Auditorium this evening at 6:30 p.m. at 1922 S. General McMullen Drive.

Please contact Brittany Watts at (210) 925-3013 with any questions.

Thank You!

## RAB Election Status

There are 13 applicants for the January 2004 RAB new member elections. Four of those are previous RAB members. Nine of the 13 are from the "affected community."

### **Members up for re-election**

Mike DeNuccio (Affected)  
Nazarite Perez (Affected)  
Paul Person (Affected)  
George Rice

### **New Applicants**

Martina Bohler (Affected)  
Carol Vaquera (Affected)  
Michael Sheneman  
Marcia Wilmot  
Peter Muzquiz (Affected)  
Adolfo Hernandez  
Sandra Converse (Affected)  
Kyle Blakeney (Affected)  
Henry Galindo (Affected)

# Kelly Restoration Advisory Board

## Membership Elections

### Affected Community Ballot

#### ROUND 1

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The list below includes the names of those applicants that were determined to be from the “affected community” and qualify for this first round of voting. Please select **2** names by completely filling in the box next to that person’s name.

Sandra Converse

Carol Vaquera

Mike DeNuccio

Nazarite Perez

Henry Galindo

Peter Muzquiz

Paul Person

Kyle Blakeney

Martina Bohler

# Kelly Restoration Advisory Board

## Membership Elections

### Ballot

#### ROUND 2

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The list below includes the names of all applicants. Please select 7 names by completely filling in the box next to that person's name.

- George Rice
- Martina Bohler
- Paul Person
- Adolfo Hernandez
- Michael Sheneman
- Kyle Blakeney
- Sandra Converse
- Marcia Wilmot
- Henry Galindo
- Mike DeNuccio
- Nazarite Perez
- Peter Muzquiz
- Carol Vaquera

# Kelly Restoration Advisory Board

## Membership Elections

### One year term election Ballot

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The list below includes the names of all applicants. Please select 1 name by completely filling in the box next to that person's name.

- Paul Person
- Adolfo Hernandez
- Henry Galindo
- Carol Vaquera
- Frederick Magee
- Esmeralda Galvan

**Questions for February 10, 2004:**

All questions will be sent to:

Douglas S. Karas

Air Force Real property Agency/ Division Central-Kelly

143 Billy Mitchell Blvd., Ste 1

San Antonio, Texas 78226

210-925-0956

**All questions will contain the following text:**

Copies of this question are being sent to a list of local, state, and federal government officials; local, state, and national news sources; local, state, and national university officials; and local, state, and national community groups who are struggling with the same type of contamination. (note: when the list is finalized, it will be printed in the Environmental Bulletin)

I would like for the answer to this question to be shared with local community groups

**Question 1:**

What is the status of the current Permeable Reactive Barriers (PRBs) at Kelly AFB:

- Specifically, I would like to see the data, including the raw data, of the testing before the PRBs were installed, and for each sampling since the installation. I would like a record of all chemicals tested for, particularly PCE, TCE, DCE (and its breakdown products) and vinyl chloride.
- I would like to know when the first sampling after installation was conducted for each PRB.

Please do not send me to the Information Repository at the public library -- I have already been there and the information, if it is there, cannot readily be found.

**Question 2:**

Since PCBs and chlorinated solvents are found in the skin of fish in greater quantities than in other parts of the fish (this has been verified with Michael Tennant, Environmental Specialist, Texas Department of Health, Safety Division, 512-719-0215 ext.434), I would like to know if a record was kept of the total level of PCBs and chlorinated solvents in the fish skin in the most current Leon Creek study, since this appears to give a more accurate view of the total level of contamination present in Leon Creek.

**Question 3:**

Regarding the PRB that is to be installed on 34th street, the Community Bulletin states that "When the water and solvents come into contact with the iron, they begin to break down into. . . ." A number of products are listed, but you don't mention that DCE and vinyl chloride may be formed (and build up) as the "the water and solvents come into contact with the iron." Why not?

Also, there are articles on the Internet that indicate that both DCE and vinyl chloride may form and build up when PRBs are installed. I would like to have information on the before and after levels of PCE, TCE, DCE, and vinyl chloride from other Air Force bases where this technology is in place.

**Question 4:**

Since PRBs are now going to be installed in residential neighborhoods, isn't it important to have Air Quality emissions testing made public? Since these new PRBs which are being installed involve an injection technique, is it possible that the injection method may volatilize some of the solvents?

**Question 5:**

The Information Repository at the San Antonio Public Library appears to be very incomplete and not well organized. Information on the PRBs that have been installed does not appear to be available.

I have seen on the Internet that several of the other air bases have their Information Repositories available in an electronic, searchable format. Why isn't the San Antonio Information Repository available in an electronic, searchable format? When can we expect that it be placed in an electronic, searchable format?

**Question 6:**

In the report presented by Mr. Patrick Lynch at the October 2003 RAB meeting, Mr. Lynch indicated that TCE was found two to four feet below the surface, and that shallow groundwater in all of Zone 3 is contaminated. Mr. Lynch also recommended using a more sensitive test to detect contamination than the one presently being used by the Air Force.

What measures have been taken by the Air Force to address this issue as well as other issues raised in Mr. Lynch's report, such as the incorrect use of units (ppm vs ppb).

**FINAL PAGE**

**ADMINISTRATIVE RECORD**

**FINAL PAGE**