

KELLY AFB TEXAS

ADMINISTRATIVE RECORD COVER SHEET

AR File Number 3253

Kelly Restoration Advisory Board (RAB)

Meeting Agenda January 21, 2003, 6:30 p.m. Kennedy High School

RAB Co-chairs

Dr. Gene Lené, Community

Mr. Adam Antwine, AFRPA

Meeting Goal:

To elect new members to the RAB in order to create a group that reflects the diversified interests of the community.

I.	Drawing for Order of Speaking	Dr. David Smith
II.	Oral Presentations	Candidates
III.	Break	
IV.	Iterative Voting by Ballot	Community RAB Members
V.	Voting Results and Acceptance of New Members	Dr. David Smith
VI.	Presentation on RABs and Overview of Kelly RAB	Dr. David Smith
VII.	Community Involvement Plan Briefing	Mr. Doug Karas
VIII.	Break (optional)	
IX.	Announcements	
	**TRS Update	Dr. Gene Lené
	**BCT Update	Mr. William Ryan
	**Spills Update	Dr. Gene Lené
	**SAMHD Update	Mr. Sam Sanchez
	**AFRPA Update	Mr. Adam Antwine
X.	Community Comment Time	Dr. David Smith
XI.	Meeting Wrap-up	Dr. David Smith
	** Approve November Meeting Minutes	
	** Review action items	
	** Next Meeting Proposed for Tuesday, April 15, 2003	
XII.	Adjournment at 9:00 p.m.	Dr. David Smith

Draft Restoration Advisory Board Meeting Minutes Former Kelly Air Force Base, TX Kennedy High School

21 January 2003

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- Dr. Gene Lené, RAB Community Co-Chair
- Ms. Esmeralda Galvan, RAB Community Member
- Mr. Robert Silvas, RAB Community Member
- Mr. Mike DeNuccio, RAB Community Member
- Mr. Buddy Pletz, RAB Community Member
- Mr. Sam Murrah, RAB Community Member
- Mr. Rodrigo Garcia, RAB Community Member
- Mr. Nazarite Perez, RAB Community Member
- Ms. Bernadette Peña, RAB Community Member
- Mr. Roy Botello, RAB Community Member
- Mr. George Rice, RAB Community Member
- Mr. Paul Person, RAB Community Member
- Mr. Mark Puffer, RAB Community Member
- Ms. Guadalupe Alvarado, Community Member
- Ms. Angel Martinez, Community Member
- Mr. Chavel Lopez, Community Member
- Mr. Scott Lampright, Bexar County Fire Marshall Environmental Management
- Mr. Nick Gonzalez, San Antonio Water System (SAWS)
- Mr. Garry Miller, Environmental Protection Agency (USEPA)
- Ms. Abigail Power, Texas Commission on Environmental Quality (TCEQ)
- Mr. Mark Weegar, TCEQ
- Mr. Adam Antwine, Air Force Real Property Agency (AFRPA)
- Mr. Doug Karas, AFRPA
- Mr. William Ryan, AFRPA
- Ms. Norma Landez, AFRPA
- Ms. Vanessa Musgrave, AFRPA
- Ms. Larisa Dawkins, AFRPA
- Ms. Linda Kaufman, San Antonio Metropolitan Health District (SAMHD)
- Ms. Blanca Hernandez, SAMHD
- Ms. Nicole Rodgers, SAMHD
- Ms. Kyle Cunningham, SAMHD
- Mr. Jerry Needham, San Antonio Express-News
- Ms. Vianna Davila, San Antonio Express-News
- Mr. Eddie Martinez Booz Allen Hamilton
- Mr. Tim Sueltenfuss, Booz Allen
- Ms. Robyn Thompson, Booz Allen

Ms. Scott Courtney, Booz Allen

Ms. Christine Best, Booz Allen

Ms. Susan Hook, Booz Allen

Ms. Lisa Hassell, Booz Allen

Ms. Stephanie Treviño, Booz Allen

Ms. Meg Schnebly, Booz Allen

Mr. Hugh Farr, Booz Allen

Ms. Susan Rose, Two Sisters Creative Inc.

Dr. David Smith, Smith and Associates (Facilitator)

The meeting began at 6:44 p.m.

Dr. Smith welcomed the attendees and announced that the focus of the evening's meeting would be to elect new RAB members. Dr. Smith and Mr. Eddie Martinez requested that the prospective candidates introduce themselves to both the audience and the current RAB members.

RAB Elections

Round I (Election of Member from Affected Community)

Mr. Rodrigo Garcia Jr.

Mr. Rodrigo Garcia Jr. introduced himself and spoke of his heavy involvement on previous RAB activities. He spoke of the need to develop a full agenda for the RAB in the upcoming year.

Mr. Daniel Gonzales

Mr. Daniel M. Gonzales introduced himself as a long standing resident who reported having lived in the affected area since the early seventies. He discussed the work he has done for the Headstart program, which serves low-income families. He said he was representing this agency as he sought out a position on the Kelly RAB.

Mr. Albert Lemus

Ms. Albert Lemus stated he had worked at the former Kelly AFB for 25 years. He said he worked closely with many of the chemicals that were used on base. He spoke of his desire to serve the people of the area.

Mr. Ruben Peña

Mr. Ruben Peña stated he was a 40-year resident of the community and currently serves on the pastoral advisory board at St. John Berchman's church. He said he currently serves on five State and five national organizations. Mr. Peña stated he was very interested in continuing to serve his community.

Mr. Robert Silvas

Mr. Robert Silvas said he appreciated the attendance of the audience. He spoke of the challenges of being a worker and a parent also stated that he wanted to continue to serve the community.

Ms. Florencia Uresti Carvajal

Ms. Florencia Carvajal said she has lived in the area since 1966. She spoke of her desire to help her community work through the issues in which the Kelly RAB is engaged.

Mr. Sergio 'Chico' Rodriguez

Mr. Sergio 'Chico' Rodriguez stated he was born and raised on south side of San Antonio and has worked politically to better the community. He thanked the members of the RAB for their continued service.

Dr. Smith asked the RAB members to select one member from the potential candidates, who live, work or own property in what was designated by the RAB as the affected community, and reminded voting members that nomination of a new member would require the candidate to receive a minimum of five votes. Mr. Rice asked if all of the candidates would be dropped from the list if no one got a majority vote. Dr. Smith replied no.

The RAB resumed session after a scheduled break. Mr. DeNuccio moved that the RAB elect Mr. Ruben Peña to the Kelly RAB, as he had received the most votes. The RAB affirmed the decision with a majority vote and Mr. Peña accepted the position. Dr. Smith officially recognized the nomination and began the second round of voting.

RAB Elections Round II (General Election of RAB Members)

Mr. George Baum

Mr. George Baum introduced himself as a non-native San Antonian. He discussed his background and working knowledge of chemicals, as well as his career in the military.

Mr. Dewey A. Biscotto

Mr. Dewey A. Biscotto introduced himself as a retired Southwestern Bell External Affairs Liaison. He discussed how this had permitted him to serve on many community boards. Mr. Biscotto said he wanted to serve his community positively. He offered his lobbying experience to the RTAB to assist with related issues facing the community.

Dr. Gene Lené

Dr. Gene Lené introduced himself as a professor of environmental geology at St. Mary's University. He reported that he has served on the RAB for the last six years and during that time he had taken many students to the former Kelly AFB for informational tours.

Mr. Sam Murrah

Mr. Sam Murrah introduced himself as a former Department of Agriculture employee. He stated he is currently a resident of Kerrville, Texas. Mr. Murrah said he anticipates working on the RAB and focusing on Kelly issues

Mr. Robert Silvas

Mr. Robert Silvas apologized for being sentimental and said that his passion lies with the Kelly cleanup issue. Mr. Silvas concluded his presentation by reading an excerpt from the transcript of a public meeting held last summer. The statement outlined an individual's concerns about the disposal of Agent Organge.

Mr. Person asked the candidates how many RAB meetings they have attended in the past. Mr. Person noted that only five of the potential candidates had ever attended a RAB meeting. He asked why. Some responded that they were new to the area and had just heard of the issue, while others remarked that they were interested in getting involved more deeply. Mr. Rodriguez said he had spent all his life in the affected area and has family living there.

Dr. Smith called the RAB to order upon completion of balloting. He thanked the candidates for their attendance and reminded candidates that in the event they are not elected, they could always serve as an alternate for a voting RAB member. Mr. Martinez posted the results. The newly elected members of the Kelly RAB were Mr. Rodrigo Garcia Jr., Dr. Gene Lené, Mr. Sam Murrah, Mr. Sergio "Chico" Rodriguez, Mr. Robert Silvas and Mr. Daniel Gonzalez.

Mr. Doug Karas Community Involvement Plan (CIP) Update

Mr. Doug Karas introduced himself to the RAB as the Public Affairs Officer for the AFRPA at Kelly. Mr. Karas began describing the CIP as the outline or roadmap for determining what works and what does not work as far as communicating clean up information to the community. He indicated that the CIP is a document that undergoes scheduled revisions every five years. The last revision of the CIP took pace in 1996 and the 2001 closure of Kelly and the departure of the Air Logistics Center (ALC) were developments that required documentation in the CIP. Mr. Karas also discussed the three overarching goals of the CIP. The accurate capturing of community concerns, communication with the community itself and bringing community concerns to the regulators attention. He stressed that the CIP was continuously improving in order to best meet the needs of the community. Mr. Karas also spoke about what the community had stated as its most important goals. Keeping the public informed, ensuring public input in the process and the protection of human health and safety through an effective clean up plan were the three top community concerns that emerged during this process. According to what the community has indicated. Mr. Karas said, the best way to communicate public information is through direct interaction with the community. He added that the Speakers Bureau Program has been actively trying to reach out to any and all local organizations who are interested in learning about the Kelly environmental cleanup program. He said group size is not a factor. As an example of how the community has had an influence on how the Air Force provided information to the community, Mr. Karas pointed to the relocation of the information repository to the

Environmental Health and Wellness Center (EHWC) and the possible revamping of the newsletter to include questions and answers. Mr. Karas concluded saying that the CIP was scheduled to be completed in Spring 2003 and that it would be a public document to be distributed to RAB members. Ms. Galvan expressed concern that the Air Force had not paid sufficient attention to the community's Spanish speaking residents. Mr. Karas thanked Ms. Galvan for her question and pointed out that the AFRPA translates its fact sheets, community bulletins, and newsletters in English and Spanish and makes every effort to ensure that the Spanish speaking community has Kelly cleanup information provided t them. Ms. Galvan read a letter from U.S. Congressman Ciro Rodriguez in which the LaPrensa newspaper is cited as the only bilingual newspaper in which public meeting notices in Spanish appear. Mr. Karas agreed that the La Prensa newspaper was the best bilingual forum for the Spanish speaking community, however he disagreed with Mr. Tino Duran's assertion to Congressman Rodriguez that no effort was taken to advertise public meetings in the La Prensa newspaper. He added that miscommunication had occurred and that the AFRPA could provide documentation that demonstrated that the AFRPA ad advertised its public meetings schedule in both English and Spanish in the La Prensa newspaper. Mr. Ruben Peña asked if the CIP would acknowledge specific community members by name in the body of the document. Mr. Karas replied that all comments made would be a part of the appendix to the CIP.

Eddie Martinez Introduction of Community Involvement Staff

Mr. Eddie Martinez spoke briefly about Booz Allen Hamilton and its supporting role in the Kelly cleanup process. Mr. Martinez introduced the Kelly CI staff and highlighted their roles as points of contact for community members needing information.

Kelly RAB Overview Presentation Dr. David Smith

Dr. Smith's presentation consisted of a review of the functions that RAB members play with regard to cleanup efforts at the former Kelly AFB. Dr, Smith added that RAB members play a vital role in terms of relaying information to and from the community with regard to the clean up. He added that RABs, while not a decision making body, do provide recommendations that can influence clean up processes and procedures.

Announcements

AFRPA

Budget

Funding for FY 03 is estimated to be 15.3 million.

- Obligated: 12.1 Mil
- Non-obligated 3.2 M

Construction Projects

Proposed Zone 5 Plume B permeable reactive barrier (PRB)

- Sonic drilling scheduled to begin 10 February to obtain site design data
- Drilling and potential installation of PRB will occur on 34th street Bldgs. 301 and 360 PRB
- Construction is tentatively scheduled to commence in March. Bldg. 326 Remediation Project
- Removal of underground plumbing
- No effects on traffic, as construction will be located in an alley

Finding of Suitability to Transfer (FOST) Deed Transfer

• 145 Duncan Street

San Antonio Metropolitan Health Department (SAMHD) Mr. Sam Sanchez

Mr. Sanchez addressed the RAB saying that the Environmental Health and Wellness Center (EHWC) continued to provide health screenings to community members. He added that the Department of Energy (DOE), in partnership with the EHWC was conducting Beryllium screenings for former workers at Medina Base only. Ms. Galvan asked Mr. Sanchez what would be required for former Kelly workers to receive Beryllium screenings. Mr. Sanchez replied that it was a public policy issue and that it would require congressional action in order to include former DoD workers. He also stated that the SAMHD had completed a preliminary assessment of the fruits, nuts and cactus in the area and that the results would be provided to the community at the next RAB meeting. Ms. Galvan said she understood that the study had already been completed. Mr. Sanchez replied that the SAMHD wanted to get a more accurate assessment by sampling not only within the plume area but outside as well. Mr. Sanchez added that he understood the need to collect cactus samples because many Hispanic community members consume cactus during the Easter season in spring in San Antonio.

Spill Report

Between the November and the January RAB, three spills have occurred. The first spill happened at Site SD-1 and was reported by AFRPA and consisted of fifty gallons of hydraulic oil. The spill area was excavated and soil was placed in a roll-box and covered with plastic. A second spill was also reported by the AFRPA at the DRMO site. There one hundred gallons of hydraulic oil were spilled. The City of San Antonio, (CoSA) Public Works will remove absorbent waste and transport it in drums. The site will be steam cleaned after absorbent has been removed. The third spill occurred at Pad 33. The spill consisted of 120 gallons of JP-8 jet fuel. The spill was contained by Boeing and a spill response team was able to prevent any of the fuel from reaching the storm drain. The remaining fuel was picked up with absorbent material.

Community Comment Time

Ms. Angel Martinez addressed the RAB during the community comment time. Ms. Martinez asked that the RAB members take their roles seriously. She added that it was important to provide the community with responsive leadership with regard to the

cleanup effort at the former Kelly AFB. Mr. Chavel Lopez spoke about his involvement in the Kelly clean up and he asked that the new RAB members take their positions seriously. Ms. Guadalupe Alvarado stated there was a need to recognize that members of the community had serious health problems due to the contamination. She said low weight babies had been born and that the issue of health needed to be taken seriously. Mr. Peña asked why the community comment time had not been scheduled at the beginning of the meeting. Dr. Smith replied that in order to facilitate the RAB election process during this meeting, the decision was made to provide community comment time at the end of the meeting. He added that normally community comment time is scheduled at the beginning and end of each RAB meeting. Dr. Smith acknowledged Mr. Peña's suggestion and stated that the next RAB meeting would have a community comment time at both the beginning and the end of the meeting.

Action Items

- Mr. Garcia requested that all members be contacted about the meeting with AACOG to see if they would also like to attend.
- Mr. Silvas inquired as to why Alamo Aircraft has engine parts lying out in the open. He suggested that this could potentially lead to further contamination. Mr. Garcia suggested that AFRPA speak to Code Compliance.
- Mr. Silvas asked about the status of the wastes being produced from the demolition of Bldg. 329.
- RAB Member Orientation suggestions
 - Cleanup Overview Presentation
 - Health Department Involvement
 - GKDA
 - Explanation of TRS
 - Acronym List
 - FAQs

Mr. Peña suggested that a prayer and the Pledge of Allegiance be added to the agenda.

The meeting concluded at 9:45 p.m.

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Borrador

Minutas de la Reunión de la Junta Asesora de Restauración (RAB, por sus siglas en inglés) Antigua Base Kelly de la Fuerza Aérea, TX Kennedy High School

21 de enero de 2003

[NOTA DEL TRADUCTOR: Todas las abreviaturas son las siglas en el idioma inglés]

Participantes:

- Dr. Gene Lené, Copresidente que representa a la Comunidad en el RAB Srta. Esmeralda Galván, Integrante de la Comunidad en el RAB Sr. Robert Silvas, Integrante de la Comunidad en el RAB
- Sr. Mike DeNuccio, Integrante de la Comunidad en el RAB Sr. Buddy Pletz, Integrante de la Comunidad en el RAB
- Sr. Sam Murrah, Integrante de la Comunidad en el RAB
- Sr. Rodrigo García, Integrante de la Comunidad en el RAB
- Sr. Nazarite Pérez, Integrante de la Comunidad en el RAB Srta. Bernadette Peña, Integrante de la Comunidad en el RAB
- Sr. Roy Botello, Integrante de la Comunidad en el RAB
- Sr. George Rice, Integrante de la Comunidad en el RAB
- Sr. Paul Person, Integrante de la Comunidad en el RAB
- Sr. Mark Puffer, Integrante de la Comunidad en el RAB
- Srta. Guadalupe Alvarado, Integrante de la Comunidad en el RAB Srta. Ángel Martínez, Integrante de la Comunidad en el RAB
- Sr. Chavel López, Integrante de la Comunidad en el RAB
- Sr. Scott Lampright, Jefe de Bomberos del Condado de Bexar Control Ambiental
- Sr. Nick González, Sistema de Agua de San Antonio (SAWS, por sus siglas en inglés)
- Sr. Gary Miller, Agencia de Protección Ambiental de los Estados Unidos (USEPA, por sus siglas en inglés)
- Sr. Abigail Power, Comisión Tejana de Calidad de Aire (TCEQ, por sus siglas en inglés)
- Sr. Mark Weeger, TCEQ
- Sr. Adam Antwine, Agencia de Bienes Raíces de la Fuerza Aérea (AFRPA, por sus siglas en inglés)
- Sr. Douglas Karas, AFRPA
- Sr. William Ryan, AFRPA
- Srta. Norma Landez, AFRPA
- Srta. Vanessa Musgrave, AFRPA
- Srta. Larisa Dawkins, AFRPA
- Srta. Linda Kaufman, Distrito Metropolitano de Salud de San Antonio (SAMHD, por sus siglas en inglés)
- Srta. Blanca Hernández, SAMHD

Srta. Nicole Rodgers, SAMHD

Srta. Kyle Conningham, SAMHD

Sr. Jerry Needham, San Antonio Express-News

Srta. Vianna Dávila. San Antonio Express News

Sr. Eddie Martínez, Booz Allen Hamilton (Booz Allen)

Sr. Tim Sueltenfuss, Booz Allen

Srta. Robyn Thompson, Booz Allen

Srta. Megan Mabee, Booz Allen

Srta. Scott Courtney, Booz Allen

Srta. Christine Best, Booz Allen

Srta. Susan Hook, Booz Allen

Srta. Lisa Hassell, Booz Allen

Srta. Stephanie Treviño, Booz Allen

Srta. Meg Schnebly, Booz Allen

Sr. Hugh Farr, Booz Allen

Srta. Susan Rose, Two Sisters Creative, Inc.

Dr. David Smith, Smith y Associates (Facilitador)

La reunión se inició a las 6:44 p.m.

El Dr. Smith dio la bienvenida a los asistentes y anuncio que el enfoque de la reunión de esta tarde sería las elecciones de los nuevos integrantes del RAB. El Dr. Smith y el Sr. Eddie Martínez solicitaron que los posibles candidatos se presentaran ante los asistentes y los actuales integrantes del RAB.

Elecciones del RAB Primera ronda (Elección de los integrantes de la comunidad afectada)

Sr. Rodrigo García Jr.

El Sr. Rodrigo García Jr. se presentó y habló de su gran participación en actividades previas del RAB. Habló de la necesidad de activar una orden del día completa para el RAB para el siguiente año de trabajo.

Sr. Daniel Gonzáles

El Sr. Daniel M. Gonzáles se presentó como un residente que ha vivido mucho tiempo en esa área, que ha vivido en el área afectada desde el principio de los años 70. Habló sobre del trabajo que ha realizado para el programa Head Start, el cual sirve a familias de bajos recursos. Dijo que representaba a esta agencia y que le gustaría ocupar un puesto en el RAB de Kelly.

Sr. Albert Lemus

El Sr. Albert Lemus expresó que había trabajado en la antigua base de la Fuerza Aérea de Kelly por 25 años. Dijo haber trabajado muy de cerca con muchos de los químicos que se utilizaban en la base. Habló acerca de servir a las personas de esta área.

Sr. Rubén Peña

El Sr. Rubén Peña expresó haber residido por 40 años en esta comunidad y que actualmente funge como integrante de la Junta Asesora Pastoral en la Iglesia de San John Berchman. Expresó que actualmente funge en cinco organizaciones estatales y en cinco organizaciones naciones. El Sr. Peña expresó estar muy interesado en continuar sirviendo a esta comunidad.

Sr. Robert Silvas

El Sr. Robert Silvas agradeció a los asistentes presentes en esta reunión. Habló de los retos de ser un trabajador y un padre de familia. También expresó que deseaba continuar sirviendo en esta comunidad.

Srta. Florencia Uresti Carvajal

La Srta. Florencia Uresti Carvajal dijo que ha vivido en el área desde 1966. Expresó su deseo de ayudar a que su comunidad resolviera los problemas que se están manejando a través del RAB de Kelly.

Sr. Sergio "Chico" Rodríguez

El Sr. Sergio "Chico" Rodríguez expresó que había nacido y crecido en el sur de la ciudad de San Antonio y que ha trabajado políticamente para mejorar su comunidad. Agradeció a los integrantes del RAB por su participación continua.

El Dr. Smith le pidió a los integrantes del RAB que seleccionaran a un integrante de entre los posibles candidatos, quien vive, trabaja o es dueño de alguna propiedad en lo que el RAB ha designado como la comunidad afectada, y le recordó a los integrantes que tienen derecho a votar, que la nominación de un nuevo integrante requeriría de que el candidato recibiese un mínimo de cinco votos. El Sr. Rice preguntó si todos los candidatos serían eliminados de la lista si ningún posible candidato recibiese la mayoría de votos. El Dr. Smith contestó que no.

Después del receso programado, el RAB continuó su sesión. El Sr. DeNuccio hizo una moción para que el RAB eligiese al Sr. Rubén Peña como integrante del RAB de Kelly ya que había recibido el mayor número de votos. El RAB afirmó la decisión con una mayoría de votos y el Sr. Peña fue aceptado para el puesto. El Dr. Smith oficialmente reconoció la nominación y se inició la segunda ronda de votación.

Elecciones del RAB (por sus siglas en inglés), segunda ronda (Elección general de integrantes del RAB por sus siglas en inglés)

Sr. George Baum

El Sr. George Baum se presentó como una persona no nativa de San Antonio. Habló sobre su historial y su conocimiento por haber trabajado con químicos, al igual que de su carrera militar.

Sr. Dewey A. Biscotto

El Sr. Dewey A. Biscotto se presentó como un funcionario de enlaces sobre asuntos comunitarios jubilado de Southwestern Bell. Expresó cómo esto le había permitido servir en diversos consejos de comunidades. El Sr. Biscotto dijo que quería servir en esta comunidad positivamente. Ofreció al RAB su experiencia en cabildeo para ayudar en los problemas relacionados que enfrenta la comunidad.

Dr. Gene Lené

El Dr. Gene Lene se presentó como un profesor de geología ambiental en la Universidad de Saint Mary's. Expresó que ha servido en el RAB en los últimos seis años y que durante ese tiempo ha llevado a muchos estudiantes a la antigua Base Kelly de la Fuerza Aérea proporcionándoles visitas informativas.

Sr. Sam Murrah

El Sr. Sam Murrah se presentó como un ex-empleado del Departamento de Agricultura. Expresó que actualmente reside en Kerrville, TX. El Sr. Murrah dijo que anticipaba participar en el RAB y enfocarse en los problemas de Kelly.

Sr. Robert Silvas

El Sr. Robert Silvas se disculpó por ser tan sentimental y dijo que su pasión yace en los problemas de limpieza de Kelly. El Sr. Silvas concluyó su presentación leyendo un extracto de la trascripción de una sesión pública que se llevó a cabo el verano pasado. Esta declaración expresaba la preocupación de un individuo sobre la manera de desechar el Agente Naranja.

El Sr. Person preguntó a los candidatos que a cuántas reuniones del RAB habían asistido en el pasado. El Sr. Person expresó que únicamente cinco de los posible candidatos habían asistido a alguna reunión anteriormente. Preguntó por qué. Algunos respondieron que eran nuevos en el área y que acababan de escuchar del problema, mientras que otros expresaron su interés de participar en más detalle. El Sr. Rodríguez dijo que había pasado toda su vida en el área afectada y que tiene familiares que viven ahí.

El Dr. Smith llamó al orden después de terminar la votación. Agradeció a los candidatos por su asistencia y les recordó que en caso de que no fueran electos, podían fungir como suplentes de un integrante del RAB que tiene derecho a votar. El Sr. Martínez mostró los resultados. Los nuevos integrantes electos del RAB de Kelly fueron el Sr. Rodrigo García, Jr., Dr. Gene Lené, Sr. Sam Murrah, Sr. Sergio "Chico" Rodríguez, Sr. Robert Silvas y Daniel Gonzáles.

Sr. Doug Karas

Actualización del Plan de Participación Comunitario (CIP)

El Sr. Doug Karas se presentó ante los integrantes del RAB como el Funcionario de Asuntos Públicos de la AFRPA en Kelly. El Sr. Karas empezó describiendo al CIP como la guía o el mapa para determinar lo que sí funciona y lo que no funciona respecto a comunicar la información de la limpieza de Kelly a la comunidad. Indicó que el CIP es un

documento sujeto a revisiones programadas cada 5 años. La última revisión del CIP se llevó a cabo en 1996 y el cierre de Kelly en el 2001, junto con la salida de Centro de Logística Aérea (ALC, por sus siglas en inglés) fueron eventos que tuvieron que ser documentados en el CIP. El Sr. Karas también habló de los tres objetivos principales del CIP: la precisa recopilación de las preocupaciones de la comunidad, la comunicación con la comunidad misma, y el llevar las preocupaciones de la comunidad a las agencias reguladoras pertinentes. Enfatizó que el CIP continuamente estaba mejorando para poder cumplir mejor con las necesidades de la comunidad. El Sr. Karas también habló sobre las metas más importantes señaladas por la comunidad. Las tres preocupaciones principales de la comunidad que han surgido durante este proceso son: mantener al público informado; asegurar que exista participación del público en el proceso; y proteger la seguridad y salud humana a través de un eficiente plan de limpieza, según lo que la comunidad ha indicado. El Sr. Karas dijo que la mejor manera de comunicar la información pública es a través de la interacción directa con la comunidad. Agregó que el Programa de la Oficina de Oradores ha estado tratando activamente de alcanzar a todas y cada una de las organizaciones locales que estén interesadas en aprender sobre el programa de limpieza ambiental de Kelly. Expresó que el tamaño del grupo no es un problema. Como un ejemplo de cómo la comunidad ha influenciado la manera en que la Fuerza Aérea proporciona información a la comunidad, el Sr. Karas señaló que el almacén de información se reubicó al Centro de Bienestar y Salud Ambiental (EHWC, por sus siglas en inglés) y la posibilidad de renovar el boletín informativo para incluir una sección de preguntas y respuestas. El Sr. Karas concluyó diciendo que el CIP estaba programado para terminarse en la primavera del 2003 y que será un documento público que se distribuirá a los integrantes del RAB. La Srta. Galván expresó su preocupación de que la Fuerza Aérea no había prestado suficiente atención a los residentes que hablan español en la comunidad. El Sr. Karas le agradeció a la Srta. Galván su pregunta y expresó que la AFRPA traduce sus hojas informativas, los comunicados para la comunidad y los boletines informativos del inglés al español y hace su mejor esfuerzo para asegurar que la comunidad que habla español tenga la información sobre la limpieza de Kelly que ellos hayan recibido. La Srta. Galván leyó una carta del congresista norteamericano Ciro Rodríguez en donde el periódico La Prensa es citado como el único periódico bilingüe donde aparecen en español las notificaciones de reuniones públicas. El Sr. Karas agregó que el periódico La Prensa era el mejor foro bilingüe para la comunidad que habla español, sin embargo, estuvo en desacuerdo con la afirmación de Tino Durán sobre el Congresista Rodríguez de que no se había hecho ningún esfuerzo de publicar las reuniones públicas en el periódico La Prensa. Agregó que ha existido una mala comunicación y que la AFRPA puede proporcionar documentos que demuestran que la AFRPA publicó sus reuniones públicas programadas tanto en inglés como en español en el periódico La Prensa. El Sr. Peña preguntó si la CIP reconocía a integrantes de la comunidad específicos y por nombre en el documento. El Sr. Karas contestó que todos los comentarios serían parte del apéndice en el CIP.

Eddie Martínez Presentación del personal que trabaja en la participación comunitaria

El Sr. Eddie Martínez habló brevemente sobre Booz Allen Hamilton y el papel de apoyo que desempeña en el proceso de limpieza de Kelly. El Sr. Martínez presentó al personal de participación comunitaria de Kelly CI y enfatizó el papel que desempeñan como los puntos de contacto para aquellos integrantes de la comunidad que necesitan información.

Presentación General del RAB de Kelly Dr. David Smith

La presentación del Dr. David Smith fue una revisión de las funciones que fungen los integrantes del RAB en cuanto a los esfuerzos de limpieza en la antigua Base Kelly de la Fuerza Aérea. El Dr. Smith agregó que los integrantes del RAB desempeñan un papel vital en lo que se refiere a compartir información con la comunidad respecto a la limpieza. Agregó que aún cuando el RAB no es una entidad que toma decisiones, sí proporciona recomendaciones que pueden influir en los procesos y procedimiento de limpieza.

Anuncios

AFRPA

Presupuesto

Los fondos para el año fiscal 2003 se estiman en 15.3 millones.

- Obligados 12.1 millones
- No-obligados 3.2 millones

Proyectos de construcción

- Propuesta de barrera reactiva permeable (PRB, por sus siglas en inglés) para la Pluma B de la Zona 5
- La perforación sónica para obtener la información de diseño del lugar está programada para iniciar el 10 de febrero.
- La perforación y posible instalación de la PRB (por sus siglas en inglés) se realizarán en la calle 34th.

Edificios 301 y 360.

• La construcción está tentativamente programada para iniciar en marzo.

Edificio 326 proyecto de remediación

- Eliminación de plomería subterránea
- No habrá impacto en el tráfico, ya que la construcción se llevará a cabo en un callejón.

Encontrar la Capacidad de Transferencia de Títulos (FOST, por sus siglas en inglés)

• 145 Calle Duncan

Departamento Metropolitano de Salud de San Antonio (SAMHD, por sus siglas en inglés)

Sr. Sam Sánchez

El Sr. Sánchez le explicó al RAB que el Centro de Salud Ambiental y Bienestar (EHWC, por sus siglas en inglés) continúa proporcionando exámenes de detección de salud a las personas de la comunidad. Expresó que el Departamento de Energía (DOE, por sus siglas en inglés), junto con la EHWC estaba realizando exámenes de detección de berilio para los ex-trabajadores únicamente en la Base Medina. La Srta. Galván le preguntó al Sr. Sánchez qué se requería para que los ex-trabajadores de Kelly recibieran estos exámenes de detección de berilio. El Sr. Sánchez contestó que esa era una cuestión de política pública y que requeriría de acción en el Congreso para incluir a los ex-trabajadores del Departamento de Defensa (DoD, por sus siglas en inglés). También mencionó que la SAMHD (por sus siglas en inglés) había terminado la evaluación preliminar de las frutas, nueces y nopales en el área y que los resultados se le proporcionarían a la comunidad en la siguiente reunión del RAB. La Srta. Galván dijo que entendía que ya se había terminado el examen. El Sr. Sánchez continuó diciendo que la SAMHD quería realizar evaluaciones más precisas tomando muestras no únicamente del área de la pluma sino que también fuera de ella. El Sr. Sánchez agregó que entendía la necesidad de recolectar muestras de nopales ya que muchos hispanos de San Antonio consumen este producto durante la cuaresma en la primavera.

Informe de derrames

Entre las reuniones del RAB de noviembre y enero, hubo tres derrames. El primero sucedió en el Sitio SD-1, reportado por la AFRPA, el cual fue de 50 galones de aceite hidráulico. Se excavó el área del derrame y se puso tierra en una caja de rodillos, la cual se cubrió con plástico. El segundo derrame también fue reportado por la AFRPA en el lugar de DRMO (por sus siglas en inglés). Ahí se derramaron 100 galones de aceite hidráulico. El Departamento de Obras Públicas de la ciudad de San Antonio (CoSA, por sus siglas en inglés), extraerá el desperdicio absorbente y lo transportará en tambores. El lugar será limpiado al vapor después de que se haya extraído el absorbente. El tercer derrame ocurrió en Pad. 33; fue de 120 galones de combustible para jet JP-8. El derrame fue controlado por Boeing y el equipo de respuesta a derrames pudo prevenir que el combustible llegase al alcantarillado. El resto del combustible se recogió con material absorbente.

Comentarios de la comunidad

La Srta. Ángel Martínez se dirigió al RAB durante la sesión de comentarios de la comunidad. La Srta. Martínez le pidió a los integrantes del RAB que desempeñaran sus papeles seriamente. Agregó que era importante proporcionarle a la comunidad un liderazgo que responde a los esfuerzos de limpieza de la antigua Base Kelly de la Fuerza Aérea de. El Sr. Chavel López habló de su participación en la limpieza de Kelly y le pidió a los nuevos integrantes del RAB que desempeñasen sus puestos seriamente. La Srta. Guadalupe Alvarado expresó que existía la necesidad de reconocer que los integrantes de la comunidad tenían serios problemas de salud debido a la contaminación. Dijo que habían nacido bebés con un peso muy bajo y que el problema de salud debía de considerarse seriamente. El Sr. Peña preguntó por qué la sesión de comentarios de la

comunidad no había estado programada al inicio de la reunión. El Sr. Smith contestó que para poder facilitar el proceso de elecciones del RAB durante esta reunión, se había tomado la decisión de que los comentarios de la comunidad se realizaran al final de la reunión. Agregó que generalmente los comentarios de la comunidad están programados al inicio y al final de cada reunión del RAB. El Dr. Smith reconoció la sugerencia del Sr. Peña y expresó que en la siguiente reunión del RAB los comentarios de la comunidad se harán tanto al inicio como al final de la reunión.

Puntos de acción

- El Sr. García solicitó que se contactase a todos los integrantes para avisarles de la reunión con AACOG para ver si les gustaría asistir.
- El Sr. Silvas preguntó por qué Alamo Aircraft tiene partes de motores al descubierto. Expresó que esto podría ocasionar más contaminación. El Sr. García sugirió que la AFRPA hiciera una presentación sobre el Código de Cumplimiento.
- El Sr. Silvas preguntó sobre la condición actual de los desperdicios producidos por la demolición del edificio 329.
- Sugerencias sobre la orientación para los integrantes del RAB)
 - Presentación general de la limpieza
 - Participación del Departamento de Salud
 - GKDA (por sus siglas en inglés)
 - Explicación de TRS
 - Lista de siglas
 - Preguntas comunes

El Sr. Peña sugirió que una oración y los honores a la bandera se agregaran al orden del día.

La reunión concluyó a las 9:45 p.m.

Kelly Special Restoration Advisory Board (RAB) Technical Review Subcommittee (TRS) SUMMARY

November 9, 2004 Kennedy High School Cafeteria 1922 S. General McMullen Dr. San Antonio, TX 78226

1. Attendees:

Mr. Don Barker Ms. Sandra Converse Ms. Kyle Cunningham Ms. Larisa Dawkins Ms. Leigh-Ann Fabianke Dr. David A. Fowler Mr. Ramon A. Garcia Mr. Rodrigo Garcia Ms. Sarah Garcia Mr. Henry Galindo Ms. Esmeralda Galvan Ms. LeAnn Herren Mr. Brian Howard Ms. Jill Johnston Mr. Brian M. Kaplan Ms. Cheri Kirkpatrick Ms. Norma Landez Ms. Maria Teran-McIver Mr. Carlos San Miguel

Mr. Gary Miller

Mr. Sam Murrah Mr. Pete Muzquiz Ms. Jannie O'Neal Mr. Nazarite Perez Ms. Abbi Power Mr. Armando Ouintanilla Mr. Genaro Rendon Mr. Sam Sanchez Mr. Jeffrey Shire Mr. Michael Sheneman Mr. Robert Silvas Mr. Kellev Siwecki Mr. Brendan Smith Dr. David Smith Mr. Tim Sueltenfuss Ms. Robyn Thompson Mr. Glenn Wilkenson Mr. James Wittmer Mr. David Yantz

- 2. Introduction. Dr. David Smith, RAB/TRS Facilitator, opened the meeting at 6:35 p.m. and called the roll. A quorum was achieved just after the meeting began. Dr. David Smith announced that Mr. William Ryan would be filling Mr. Adam Antwine's seat as government co-chair for this Special RAB meeting. The Pledge of Allegiance was said and then a moment of silence was observed. Dr. David Smith announced that the goal of the meeting was to review and comment on the Agency for Toxic Substances and Disease Registry (ATSDR) Health Consultation, Past Air Emissions Report for Kelly Air Force Base.
- **3. ATSDR Briefing.** Dr. David A. Fowler and Mr. Brian M. Kaplan of the ATSDR presented a briefing on the ATSDR Health Consultation, Past Air Emissions Report for Kelly Air Force Base.
- 4. Community Comment/Question-and-Answer Session on the ATSDR Past Air Emissions Report. Dr. David A. Fowler, Mr. Brian M. Kaplan and Ms. Maria Teran-McIver responded

- to questions from the audience and RAB members in attendance concerning the ATSDR Report and related subjects.
- 5. Technical Assistance for Public Participation (TAPP) Update. Ms. Larisa Dawkins presented a briefing on what the TAPP is and how it works. She also provided a status update of the TAPP program budget.
- 6. Community Comment/Question-and-Answer Session on the TAPP update. Ms. Larisa Dawkins responded to questions from the audience and RAB members in attendance concerning the TAPP Update and related subjects.
- 7. **Meeting Wrap-Up.** Dr. David Smith stated that action items will be discussed at the next regularly scheduled RAB meeting. Meeting summaries will also be approved at the next regular RAB meeting. Dr. David Smith also reminded the RAB members and the community that RAB elections will take place at the January 18, 2005 RAB meeting.
- 8. Next Meeting. The next regularly scheduled RAB meeting is set for Tuesday, January 18, 2005, at 6:30 p.m. at Kennedy High School. The next regularly scheduled TRS meeting is set for Monday, December 13, 2004, at 6:30 p.m. at the Environmental Health and Wellness Center.
- 9. Adjourn. The meeting adjourned at 9:45 p.m.

Headquarters U.S. Air Force

Integrity - Service - Excellence

Kelly AFB
Community
Involvement Plan
Update
January 2003



Briefing to the Restoration Advisory Board January 21, 2003



Purpose of the CIP

■ The CIP is a tool to help the Kelly Team determine the community's preferred way to share and receive information, discuss issues, and provide input for all stakeholders.



Summary of Feedback

- The focus groups and interviews have indicated that the key community concerns are trust and communication.
- The three priority concerns are the following:
 - public participation
 - health and safety
 - cleanup plan

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Overview of Kelly CIP

- The CIP contains the following:
 - A description and history of the site and community involvement activities at the site
 - Key community issues and concerns based on feedback gathered from the community
 - Community involvement strategy based on data gathered



Kelly CIP Update 2003

- DoD, Air Force, EPA, and state regulations require that a CIP for Air Force environmental sites be reviewed and updated as significant milestones in the Cleanup Program are met.
 - Triggers for the 2003 Kelly CIP update are the following:
 - Base closure and realignment, July 2001
 - Zone 4 Draft CMS

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Status of Draft

- AFRPA has completed drafting the CIP, including the following:
 - **■** Updating site history information
 - Collecting feedback from the public through focus groups and interviews
 - Analyzing feedback received to develop a strategy for proactive community involvement



Next Steps

- Integrate comments gathered during Air Force document review cycle
- Finalize CIP and place in Information Repository

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U.S. AIR FORCE

Questions or Comments?

BCT Minutes 10 December 2002

The meeting was held on Tuesday, 10 December at 1:00pm in the AFRPA/DK, Building 43 office in San Antonio, Texas.

Members Present and Support Personnel:

Name	Organization	Present	Absent
Antwine, Adam	AFRPA/DK		X
Atkinson, Patrick	AFCEE/ERB	X	
Brown, Leslie	AFRPA/LD		X
Buelter, Don	AFRPA/DK	X	
Callaway, Laurie	AFRPA (BearingPoint)	X	
Glass, John	AFRPA/DK		X
Landez, Norma	AFRPA/DK	X	
Martin, Gary	GKDA (KellyUSA)		X
Miller, Gary	EPA	X	
Peck, Walter	AFRPA/DK	X	
Power, Abigail	TCEQ		X
Price, Fred	Mitretek		X
Ryan, William	AFRPA/DK	\overline{x}	
Stough, Mark	AFRPA/DK		X
Weegar, Mark	TCEO	X	
Wehner, Ellie	TCEQ		X

Additional Support Personnel:

Name	Organization
	

Item #	Lead	Support	Discussion Topic		How will we	Disposition
1.	Callaway, L	Ryan, W.	Redevelopment Update	Update BCT members regarding the redevelopment status at KellyUSA	know it's done? Team receives update.	Closed. The internal structures of building 329 have been gutted. Demolition is at approximately 50% completion. GKDA is looking at options for replacing roads to better handle future traffic volumes. GKDA is looking at working with the Kelly Parkway organization to better enhance the roads in and around KellyUSA.

Item #	Lead	Support	Discussion Topic	Comments	How will we	Disposition
2	Y 1 31				know it's done?	Disposition
2.	Landez, N.	Arriaga, J.	Areas proposed for FOST	Provide information to regulators regarding the areas proposed for FOST	Team receives update.	Closed. AFRPA is working toward a 1 December Notice of Intent to sign the FOST for 145 Duncan. EPA will talk to AFRPA about some comments and dates for regulator coordination, concentration levels in maps vs text. There is a spot in the housing area that is 15ppb for TCE,
						unknown as to the origin of this spot, however the regulators stated that AFRPA would have to provide more information on that spot prior their coordination on the FOST. If transfer must occur soon, GKDA needs to be aware that
				·		 they become the co-owner of the property. Maps were provided to the regulators from the FOST for 145 Duncan and Lindberg Park, Veterans Memorial, & Parking Areas that showed well locations and associated PCE and
						TCE levels. Regulators requested that the 1ppb line be more defined and provide a better description of the OPS. AFRPA will review the wells that have not been sampled since 1997 and see where they stand.
3.	Peck, W.		Off-site soil vapor sampling	Update on off-site soil vapor sampling	Team receives update.	Closed. Handouts were provided to regulators on the Soil and Gas Results, Set & April 2002, March 2000, well location maps, groundwater sampling results from monitoring wells adjacent to soil vapor wells, Oct 2002. Discussion on how long
4.	Ryan, W.	Buelter, D. Peck, W.	Zone Updates	Provide team with update of current activities in Zones 2, 3, 4 and 5	Team receives updates.	monitoring needs to be done. No resolution. Closed. Zone 2 & 3 closure reports replacement pages have been sent out to regulators. SA-2 and SD-1, the trees have been cleared and the site should be filled soon.
						 EPCF demo, new contractor to be selected to finish project. D-10, waste oil pit being dug up today. Completion by end of year. Revised S-9 RFI out soon. Comments being addressed.
						 Zone 3 RFI should be sent out by the end of December. 301/360 PRB - Will start end of January/early February. IWCS comments received. Zone 5, all PRB done. Waiting on environmental services
						 contract to get samples done. Zone 4 injections at Rainmaker Park ongoing, vegetable oil sites near St Philips being sampled. AFRPA has sent request to regulators for a final closure letter
j.	Ryan, W.	Weegar, M. Miller, G.	List of Future Deliverables (Regulators/RAB)	Each month, provide a list of upcoming documents for review	Team receives list of upcoming documents	on Yard 13. Closed.

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Item #	Lead	Support	Discussion Topic		How will we	Disposition
6.	Callaway, L.	Ryan, W.	Future BCT Dates	Establish dates for 2003 BCT. Coordinate with RAB and TRS meetings. Event Approximate Date RAB meeting 21 January 2003 TRS meeting 11 February 2003 TRS meeting 11 March 2003 RAB meeting 15 April 2003 TRS meeting 10 June 2003 TRS meeting 10 June 2003 RAB meeting 15 July 2003 TRS meeting 12 August 2003 TRS meeting 9 September 2003 RAB meeting 21 October 2003 TRS meeting 11 November 2003 TRS meeting 19 December 2003 TRS meeting 9 December 2003	know it's done? Team schedules meetings.	Closed. - Team will follow the existing RAB/TRS meeting schedule.
7.	Ryan, W.	BCT Members	Begin January Agenda	Each month, begin to establish the next month's agenda at the end of the BCT meeting	Team approves agenda items.	Closed. - No new agenda items were added.

Spills Reporting to the Restoration Advisory Board

DATE OF		REPORTED				
SPILL TIME	LOCATION	BY	SPILL TYPE	AMOUNT	DESCRIPTION OF CONTAINMENT	REMOVAL OF WASTES
12/19/2002 10:40 a.m	Site SD-1	AFRPA	hydraulic oil	50 gal	Spill area was excavated (20 yds X 6 in.of soil). Soil was placed in a roll-off box and covered w/plastic.	Pending analytical results
12/18/2002 3:30 p.m.	DRMO	AFRPA	hydraulic oil	100 gal	Oil spilled on an area of 45 X 30 of asphalt. CoSA Public Works will remove absorbent waste and transport in drums. Site will be "steam cleaned" after absorbent waste has been removed.	On-going
1/10/2003 4:35 PM	Pad 33	Boeing	JP-8 Fuel	120 gal	A truck defueling an aircraft was overfilled. The spilled fuel was contained by Boeing spil response team and no fuel reached a storm drain. The remaining fuel was picked up with absorbent material.	The waste is pending disposal.

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Kelly Restoration Advisory Board

Presenter:
David Smith, Ed.D.,
SMITH /Associates

About Restoration Advisory Boards (RAB)

- Who?
- Why?
- What do they do?
- What don't they do?

KELLY

Purpose of RABs

Review the activities and provide a formal mechanism for public participation for the environmental cleanup program at military installations

Who?

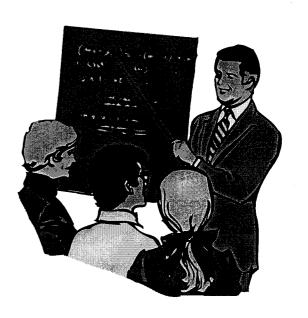
A diverse and balanced group of individuals who reflect a wide variety of interests and concerns with military environmental programs

- Community members who reside in, own property in, work in, or serve the interests of the specific community
- Environmental Protection Agency representatives, state and local regulatory agencies, and environmental program personnel.

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Why?

 RAB participation ensures consistent public involvement in the cleanup process



What Do They Do?

- Promote community awareness
- Provide constructive community review and comment on environmental cleanup activities
- Serve as a conduit that enables early and continual two-way flow of information, concerns, values and needs between the community and the installation

Page

What Do They Do? (cont.)

- Provide information, suggestions, and community input to be used by the military in making decisions on investigations and cleanup activities
- Develop a clear understanding of the RAB's mission and operating procedures that enable effective two-way communication

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What Don't They Do?

- Do not make decisions on environmental restoration activities.
- Do not vote on issues or make recommendations as a body.
- Do not work as consensus groups, since diversity of opinions is important.

Kelly RAB Mission Statement

The mission of the

Kelly Restoration Advisory Board shall be:

Section 1.1

To represent stakeholders and provide community outreach involvement, timely review, advice, and comments on DOD environmental cleanup actions and proposed actions with respect to releases of hazardous substances at Kelly and to act as a watchdog for the community

Kelly RAB Mission Statement (cont.)

Section 1.2

To conduct a proactive program for providing information about environmental contamination and its effects and restoration decisions to stakeholders and to ensure that all segments of the public have an opportunity to be heard

Kelly RAB Mission Statement (cont.)

Section 1.3

To ensure that all restoration stakeholders, regardless of race, color, national origin, or income, have an opportunity for public participation in the making of restoration decisions.

Page

Kelly RAB Statement of Purpose

The Kelly RAB shall have the following purposes:

Section 2.1

To provide an expanded opportunity for input by stakeholders into the environmental restoration process (stakeholders being persons who are actually or potentially affected by restoration activities)

Kelly RAB Statement of Purpose (cont.)

Section 2.2

To ensure public input into the planning and implementation of environmental restoration activities at Kelly

Section 2.3

To promote community awareness and obtain constructive community review and comment on environmental restoration actions to accelerate the overall cleanup and potential community reuse of portions of Kelly

Kelly RAB Statement of Purpose (cont.)

Section 2.4

To provide a forum for consultation, advice, and information sharing among Kelly and Board Members on the following activities and issues:

Kelly RAB Statement of Purpose (cont.)

2.4.1

Identifying environmental restoration activities and projects at Kelly;

2.4.2

Monitoring progress on these activities and projects;

2.4.2

Collecting information regarding restoration priorities at Kelly;

Kelly RAB Statement of Purpose (cont.)

2.4.3

Addressing land use, level of restoration, acceptable risk, waste management and technology development issues related to environmental restoration at Kelly; and

2.4.4

Developing environmental restoration strategies for Kelly.

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Rules for Great RABs

 People stay involved in effective and efficient organizations that meet the needs of the participant and follow the established guidelines of their Charter.

Great RABs...

- Understand and agree upon their mission as defined in their charter
- Are proactive, "big picture" organizations
- Have members who treat one another with respect
- Communicate
- Have members that put effort into trying to understand and to be understood

Page

Great RABs...

- Have real and open agendas, actions, and priorities...and act on them
- Earn solid support from top levels of the installation
- Have lots of interaction between meetings
- Genuinely share leadership
- Put processes in place that "break the cycle of interminable argument"

Great RABs...

- Provide their membership with a sense that member participation, input, and effort is valued and appreciated
- Do not whine and they do not tolerate tantrums
- Take responsibility and accept the realities of their task
- Realize that if it was easy, anyone could do it!

Point-of-Contact Listing

for use by the Restoration Advisory Board

current as of: 1/20/03

Environmental

City of San Antonio Environmental Services Department 1940 Grandstand San Antonio, Texas 78238

Mr. David E. Newman
Environmental Management Division Manager
Environmental Services Department
1920 Grandstand
San Antonio, Texas 78238-4549

Alamo Area Council of Governments (AACOG) 8700 Tesoro Drive, Suite 700 San Antonio, Texas 78217 210-362-5200 210-225-5937 mail@accog.com

Mr. Peter D. Bella Natural Resources Director 210-362-5249 pbella@aacog.com

Texas Commission on Environmental Quality (TCEQ) Region 13, San Antonio 14250 Judson Road San Antonio, Texas 78233-4480 Phone 210-490-3096 Fax 210-545-4329

Ms. Abbi Power Phone 210-403-4064 Fax 210-545-4329 apower@tceq.state.texas.us

Texas Commission on Environmental Quality (TCEQ) Austin Headquarters P. O. Box 13087 Austin, Texas 78711-3087 US Environmental Protection Agency (EPA)
Region 6
Gary Miller
1445 Ross Avenue, Ste. 1200
Dallas, Texas 75202
Phone 214-665-6744
Fax 214-665-6762
miller.gary@epa.gov

Health

San Antonio Metropolitan Health Districty (SAMHD) Mr. Fernando A. Guerra, M.D., M.P.H. 332 West Commerce San Antonio, Texas 78205-2489 Phone 210-207-8780 Fax 210-207-8999

San Antonio Metropolitan Health District (SAMHD) Environmental Health and Wellness Center (EHWC) Linda Kaufman Program Manager 911 Castroville Road San Antonio, Texas 78237 Phone 210-434-0077 Fax 210-434-1540

Texas Department of Health (TexasDH) 1100 West 49th Street Austin, Texas 78756 512-458-7111

The Air Force Institute for Environment, Safety and Health Risk Analysis (AFIERA) 2513 Kennedy Circle
Brooks-City Base, Texas 78235-5123
Phone 210-536-5454
Fax 210-536-3228

Agency for Toxic Substances and Disease Registry (ATSDR)
Division of Health Studies
1600 Clifton Road E31
Atlanta, Georgia 30333
ATSDRIC@cdc.gov

The Amyotrophic Lateral Sclerosis (ALS) Association

The ALS Association National Office 27001 Agoura Road, Suite 150 Calabasas Hills, CA 91301-5104 www.alsa.org

ALS Association
South Texas Chapter
6800 Park Ten Blvd.
Suite 220N
San Antonio, Texas 78213
Phone 210-733-5204
Fax 210-733-5206
Patient Services 877-257-4673
alsasotex@stic.net
www.alsa-south-Texas.org

The Alamo Breast Cancer Foundation P.O. Box 780067
San Antonio, Texas 78278
Phone 210-210-822-1000
www.alamobreastcancer.org

Property

The Bexar Appraisal District
Mailing Address
P.O. Box 830248
San Antonio, Texas 78283-0248
Physical Address
411 North Frio
San Antonio, Texas 78207
Main Number 210-224-8511
Customer Service 210-224-2432
Fax 210-242-2454
cs@bcad.org

Government

City Council District 6 Councilman Enrique M. Barrera Gateway Plaza Shopping Center 7121 US Highway 90 West, Suite 100 San Antonio, Texas 78227 Phone 210-679-6506 Fax 210-679-5181 dist6field@sanantonio.gov

Texas State House Representative Jose Menendez 7121 U.S. Hwy 90 West, Suite 240 San Antonio, TX 78227 Phone 210-673-3579 Fax 210-673-3816

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Economic

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La Prensa 318 South Flores Street San Antonio, Texas 78204

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Kelly Air Force Base Restoration Advisory Board

CHARTER (Approved, as amended, on July 29, 1998)

Foreword.

Part A: Restatement.

This revised, amended and restated Restoration Advisory Board Charter, herein referred to as "the Charter," shall serve as the organizational and operational charter of the Kelly Air Force Base Restoration Advisory Board, herein sometimes referred to as "RAB" or "Board."

Part B: Basis and Authority for Charter.

The basis and authority for this Charter are contained in the Comprehensive Environmental Response, Compensation and Liability Act (CERCLA) of 1980, as amended by the Superfund Amendment and Reauthorization Act (SARA) of 1986, particularly Sections 120(a), 120(f), and 121(f), and 10 USC 2705, enacted by Section 211 of SARA, and Executive Orders numbers 12856, 12250, 12875, and 12898. To the extent feasible, the activities of the RAB are to be conducted in accordance with the guidance stated in the RAB Implementation Guidelines issued by the U.S. Department of Defense September 27, 1994 (Appendix A); and with the Proposed Rules for Restoration Advisory Boards proposed by the Department of Defense and published in the Federal Register on August 6, 1996 (Appendix B).

Part One: Mission Statement.

The mission of the Kelly Air Force Base Restoration Advisory Board shall be:

- Section 1.1 To represent stakeholders and provide community outreach involvement, timely review, advice, and comments on DOD environmental cleanup actions and proposed actions with respect to releases of hazardous substances at Kelly Air Force Base and to act as a watchdog for the community;
- Section 1.2 To conduct a proactive program for providing information about environmental contamination and its effects and restoration decisions to stakeholders and to ensure that all segments of the public have an opportunity to be heard; and
- Section 1.3 To ensure that all restoration stakeholders, regardless of race, color, national origin, or income, have an opportunity for public participation in the making of restoration decisions.

Part Two: Statement of Purpose.

The Kelly Air Force Base RAB shall have the following purposes:

- Section 2.1 To provide an expanded opportunity for input by stakeholders into the environmental restoration process (stakeholders being persons who are actually or potentially affected by Kelly Air Force Base restoration activities);
- Section 2.2 To ensure public input into the planning and implementation of environmental restoration activities at Kelly Air Force Base;
- Section 2.3 To promote community awareness and obtain constructive community review and comment on environmental restoration actions to accelerate the overall cleanup and potential community reuse of portions of Kelly Air Force Base; and
- Section 2.4 To provide a forum for consultation, advice, and information sharing among Kelly Air Force Base and Board Members on the following activities and issues:
 - 2.4.1 Identifying environmental restoration activities and projects at Kelly Air Force Base;
 - 2.4.2 Monitoring progress on these activities and projects;
 - 2.4.3 Collecting information regarding restoration priorities at Kelly Air Force Base;
 - 2.4.4 Addressing land use, level of restoration, acceptable risk, waste management and technology development issues related to environmental restoration at Kelly Air Force Base; and
 - 2.4.5 Developing environmental restoration strategies for Kelly Air Force Base.

Part Three: RAB Operating Rules.

Section 3.1. Board Membership.

- 3.1.1 Qualifications. The membership of the RAB will be well balanced and will include members of the San Antonio community who reflect the diverse interests of stakeholders. RAB community members should live and/or work in the area affected by the Kelly Air Force Base environmental restoration program. The RAB will also include representatives of the United States Department of Defense; the United States Environmental Protection Agency; the Texas Natural Resources Conservation Commission; other state agencies; and local governmental agencies. The total number of Board members shall not be greater than twenty-five (25).
- 3.1.2 **Applications**. Designated representatives of community groups and special interest groups, as well as individual citizens, may apply for membership to the Board as a community member. To be considered for selection as a Board community member, a person must submit an application on a form approved by the Board at least fourteen (14) days prior to the date of the Board meeting at which membership will be considered for approval. The applicant must be present at the Board meeting at which the applicant's membership is considered. Applicants for Board membership must be approved by a majority of Board members.
- 3.1.3 **No Compensation**. Members shall serve without compensation. All expenses incident to travel and review shall be borne by the respective members or their organizations. Subject to the availability of funds and approval by Kelly Air Force Base, the Air Force will fund per diem and travel expenses for Board Members attending training courses or seminars on environmentally-related matters relevant to Member's duties on the Board.
- 3.1.4 Attendance. Members are expected to attend all Board meetings or to request their respective alternates to attend in their absence. If a member fails to attend or send an alternate to two or more consecutive regularly scheduled or specially called meetings of the entire RAB, the Board co-chairs may, with the approval of two-third majority of the Board, ask the member to resign. The Board membership of any member who fails to attend or send an alternate to four consecutive meetings shall be deemed vacated without further action by the Board.

- 3.1.5 **Resignation**. Any member who determines he or she is unable to continue to participate fully may submit a resignation in writing or orally to either of the Board co-chairs. A resigning member may nominate a new member to replace the resigning member for the remainder of that member's term. Such replacement shall be subject to approval by the Board.
- 3.1.6 **Public Input**. Members should be willing to promote public input into the planning and implementation of environmental restoration activities at Kelly Air Force Base and to communicate with the local community members and interest groups concerning base cleanup issues. Members will serve as a direct and reliable conduit for information flow to and from the community. To improve communication between the public and the Board, members' names, addresses, and telephone numbers will be listed in meeting minutes and made available to members of the public upon request, unless a member request that such information not be disclosed because of privacy considerations.
- 3.1.7 **Terms**. The term of office for Board members is two years, commencing on January 1; provided, however, that members serving on the Board on the date this Charter is effective shall draw lots to determine whether their current terms expire December 31, 1999 or December 31, 2000, and the terms of such members, regardless of actual length, shall be considered two-year terms for the purpose of this paragraph. After serving all or part of a two-year term, a member may continue to serve one or more additional two-year terms, if nominated and appointed, until the Board is terminated. To be eligible for such additional terms, the member must continue to meet the qualifications stated in this Part Three of this Charter. Membership applications from interested persons will be accepted at any time; however, priority consideration will be given those applicants who clearly enhance the diverse nature of the membership.

Section 3.2 Board Members' Guiding Principles.

In order to accomplish the mission and purpose of the RAB, and in order to conduct productive meetings, Board members will adhere to the following guiding principles:

- 3.2.1 Remain open at all times to other points of view, consider reasonable alternatives, and focus on recommending the best way of accomplishing cleanup goals;
- 3.2.2 Be honest and keep commitments on assignments or providing information;

- 3.2.3 Communicate in an open, civil, organized, focused, and effective manner at all times;
- 3.2.4 Ensure that domination of discussion or hidden agendas are ruled out of order;
- 3.2.5 Require disclosure of actual or potential conflicts of interest prior to discussion of an item, and require that a member with such a conflict of interest refrain from voting;
- 3.2.6 Ensure that all members have reasonable access to all environmental information related to restoration activities; and
- 3.2.7 Eliminate unnecessary, ineffective, or redundant processes whenever possible.

Section 3.3 Board Members' Responsibilities.

RAB members will, to the extent possible, undertake the following responsibilities:

- 3.3.1 Serve on at least one sub-committee and disseminate information about that subcommittee's work to other RAB members;
- 3.3.2 Develop appropriate information when presenting a report or representing a group or constituency;
- 3.3.3 Represent the interests of the RAB in communicating with local community members and interest groups; and
- 3.3.4 Work together to make recommendations to the Air Force in furtherance of the goal of accelerating cleanup activities.

Section 3.4 Board Officers and Meetings.

The RAB meetings shall be conducted as provided in this section.

3.4.1 **Co-chairs Preside**. The Restoration Advisory Board shall be co-chaired by a person assigned to or employed by San Antonio Air Logistics Center, Kelly Air Force Base, and selected by the Commander as Installation Co-chair, and a community member as Community Co-chair. The responsibility for presiding over the meetings will be shared by the Co-chairs. The Co-chairs or their alternates should attend all meetings.

- 3.4.2 **Open Meetings**. The Co-chairs will preside over meetings in a fair and impartial manner that ensures each Board member the opportunity to participate in the restoration advisory process and interested members of the public are afforded the opportunity to communicate their views on Board business. Although the RAB is not a state or local governing body or commission subject to the Texas Open Meetings Act, RAB meetings will, to the extent reasonable and practicable, be open to the public and otherwise held in accordance with the policy and provisions of the Act.
- 3.4.3 Election of Co-chair. The community Co-chair will be selected by a majority vote of the Board community members. The Board Community Co-chair will serve a 12-month term, commencing with the second Board meeting in each calendar year. A Co-chair may serve two or more terms, including consecutive terms, if approved by the Board community members.
- 3.4.4 **Removal of Co-chair**. The community Board members may by a two-thirds majority vote remove a Community Co-chair prior to the expiration of the term of office of such Co-chair if that person is determined to be ineffective or detrimental to the progress of the Board. The vote to remove a Community Co-chair shall be taken at the meeting following the one at which the removal is proposed.
- 3.4.5 **Meeting Schedule**. Regular meetings of the Board shall be held at least quarterly at times approved by the Co-chairs, with the advice of the Board members. The meetings will be held at an off-base location, unless arrangements cannot be reasonably made. Special meetings may be held at any time if deemed necessary by the Co-chairs, provided that all members shall be given notice of any special meeting not later than fourteen (14) days prior to the date of such meeting. The presence of nine (9) members, in addition to the Installation co-chair, shall constitute a quorum at any regular or special meeting of the Board, provided that at least six (6) of the members present are community members as described in the Section 3.1.1.
- 3.4.6 **Agendas**. Meeting agendas will be set by the Co-chairs. Board members who wish to suggest items for the agenda shall submit such items to one of the Co-chairs not later than fourteen (14) days prior to the meeting. Base personnel shall be responsible for providing written notification to all Board members of the upcoming agenda, date, time, and place of the scheduled Board meetings.
- 3.4.7 Contents of Minutes. Base personnel shall be responsible for recording and disseminating minutes of Board meetings. Spanish translations of the minutes shall be made available upon request. A list of Board members who attend each meeting will be incorporated into meeting minutes. The minutes shall include any action items that may be

- assigned during a meeting. The responsible person will brief the Board on the progress on each action item until the action is closed.
- 3.4.8 **Distribution of Minutes**. A copy of the Board meeting minutes will be sent to each Board member within twenty-one (21) calendar days of the meeting. Copies of meeting minutes and transcripts will be available for public review in the information repositories established at the science and technology section of the San Antonio Central Library and at the Kelly Air Force Base Library.
- 3.4.9 **Board Members' Comments**. In order to ensure public input into the planning and implementation of environmental restoration activities, Board members are expected to review and provide comment on various environmental restoration documents. Board members will submit written comment to the Community Co-chair on the subject documents within the time frame specified, which shall be not less than ten (10) days or nor more than forty-five (45) days. The Community Co-chair will consolidate comments from the members and provide them to the Board for consideration at committee or Board meetings.
- 3.4.10 **Rules of Order**. RAB meetings will be conducted according to Roberts Rules of Order. The Co-chairs will provide each member with his or her own copy of the rules. The Co-chairs shall appoint a parliamentarian.
- 3.4.11 **Administrative Support**. The Installation Co-chair will ensure that adequate administrative support is made available to establish and operate the RAB. The RAB may seek funding from additional sources to supplement the support provided by the Air Force.
- 3.4.12 **Sub-committees**. The Co-chairs will jointly appoint sub-committees of the Board for Technical Review, Administrative, and other matters at their discretion or at the request of the Board.
- 3.4.13 **Administrative Record**. Final documents, members' comments reviewed by the Board, responses to action items, and Board meeting minutes will be made part of the Administrative Record of the RAB.
- 3.4.14 **Information Repositories**. Kelly Air Force Base has established two information repositories for all public documents relating to restoration activities. These repositories are located at the science and technology section of the Main San Antonio Library and at the Kelly Air Force Base Library. Board members are authorized access to all documents, studies, or items of information that have been placed in the public repositories or distributed at Board meetings.
- 3.4.15 **Document Copies**. In addition to information placed in the public repositories, the Installation will provide to the Board Community Cochair at least one copy of each draft final preliminary assessment/site investigation, remedial investigation, focused feasibility study and

feasibility study document for review and/or dissemination at the same time the document is provided to state and federal regulators. One copy of each other draft final restoration document will be provided to the Community Co-chair at the same time such document is provided to the regulators. Additional copies of documents may be requested and will be provided if sufficient interest is demonstrated. The Co-chair shall make the document copies provided accessible to the Board community members.

3.4.16 Reportable Releases. In keeping with the intent of the Emergency Planning and Community Right-To-Know Act and other applicable federal environmental acts, the Board will appoint a committee to be notified via telephone by Kelly Air Force Base personnel of any reportable releases or significant environmental incidents involving hazardous substances. Such notification will occur as soon as practicable after regulatory agencies have been notified. In addition, a listing of any reportable releases or incidents as described above and a summary of remedial actions taken or planned will be made available to Board members at or before the Board meeting next following the release or incident.

Section 3.5 Effective Date and Amendments

- 3.5.1 **Effective Date**. The effective date of this Charter shall be the date of approval by a two-thirds majority of a duly constituted quorum of the Board meeting in a regularly called meeting. Such approval shall be indicated by the execution below by the two Co-chairs.
- 3.5.2 Amendments. This Charter may be further amended by a two-thirds majority vote of the members present at a meeting following a meeting in which the amendment was proposed. Such proposed amendment shall be in writing and distributed to all Board members prior to the proposal meeting at which it is discussed and considered for approval. Amendments must be consistent with applicable laws, regulations, guidelines, Air Force agreements with state and federal regulatory agencies, and the statutes listed in the Foreword of this Charter (Basis and Authority for Charter).

Section 3.6 Expiration

3.6.1 **Expiration upon Completion**. This Charter will expire without further action by the RAB or any other party upon completion of the RAB's function with respect to the restoration of Kelly AFB.

Certification of RAB Approval.

The duly appointed Kelly Air Force Base Restoration Advisory Board Co-chairs certify that the foregoing RAB Charter, having as attachments thereto Appendices A and B identified below, was approved unanimously by the Board members present and voting at a duly called regular meeting of the Board, at which a quorum was present, held open to the public on July 29, 1998, at Winston Elementary School, San Antonio, Texas.

IN WITNESS WHEREOF, we have set our hands below.

Installation Co-chair: Robert M. Murdock	Community Co-chair:
	M. Damian Sandoval
Brigadier General, United States Air Force	
Vice Commander	
San Antonio Air Logistics Center	
Kelly Air Force Base	
Date: 18 Aug 98	Date: 20 Aug 98

Attachments:

Appendix A – Department of Defense RAB Implementation Guidelines (September 27, 1994)

Appendix B – Department of Defense Proposed Rules for Restoration Advisory Boards (August 6, 1996)

ADDENDUM TO KELLY AIR FORCE BASE RESTORATION ADVISORY BOARD CHARTER (Approved, as amended, on July 29, 1998) APPOINTMENT / REAPPOINTMENT PROCESS

Composition. The total number of Board members shall not be greater than twenty-five (25). The RAB will include representatives of the United States Department of Defense; the United States Environmental Protection Agency; the Texas Commission on Environmental Quality, and the local reuse authority. The RAB will also include five representatives from state and local governmental agencies. The remaining sixteen representatives will be elected from the community. A minimum of eight of the sixteen community positions shall currently reside, own property, or be employed within the neighborhoods surrounding the plume, as described in "Appointment of community positions" below.

Applications. Designated representatives of community and other interest groups, as well as individual citizens, may apply for membership to the Board as a community member. To be considered for selection as a Board community member, a person must submit an application on a form approved by the Board no later than fourteen (14) days prior to the date of the Board meeting at which membership will be considered for approval. The applicant should either be present or be represented by an alternate at the meeting at which his or her membership is considered. If an applicant is unable to attend the election meeting, he or she may be considered if he or she informs one of the co-chairs that he or she cannot attend. RAB members whose terms are ending must notify the RAB of their intention to seek reappointment prior to the roll-call for voting on appointments. RAB members are not required to complete a new application unless any information on their previously filed application has changed or needs to be altered.

Appointment of community positions (64% of available RAB positions) New community applicants as well as outgoing community members who have stated their intention to seek reappointment will be considered for membership on the Board. A minimum of eight of the sixteen community positions shall currently reside, own property, or be employed within the neighborhoods surrounding the plume, as indicated in Appendix A to this addendum. The RAB shall achieve this proportionate representation before the conclusion of calendar year 2004. A minimum of six "affected community" positions shall be filled upon completion of the 2003 appointment process.

Applicants for community board membership must be appointed by a majority of those community Board members in attendance whose terms are still active. Normally scheduled appointment meetings shall be held in the fall of each calendar year. Repeated balloting may be necessary to obtain the required proportion of community RAB member representation identified above.

The RAB will first appoint members from the "affected community" to comply with the proportionate representation indicated above. Only those applicants who currently reside, own property, or are employed in the area surrounding the plume, as indicated in Appendix A, shall be considered at this time.

After the required proportion of community RAB member representation is achieved, balloting shall proceed to fill the remaining community member vacancies on the RAB. During this portion of the appointment/reappointment process, all applicants shall be considered. An exception is made for appointments related to resignations by community members as identified in "Resignation" below.

Appointment of other government board positions (36% of available RAB positions) As noted in "Composition" above, the RAB will include representatives of the United States Department of Defense; the United States Environmental Protection Agency; the Texas Commission on Environmental Quality; and the local reuse authority. The remaining five government board positions will be filled by government agencies selected by the Air Force co-chair with input of the RAB.

Attendance of community members. Members are expected to attend all Board meetings or to request their respective alternates to attend in their absence. The Board membership of any community member who fails to attend or send an alternate to three consecutive meetings may be revoked by a majority of the community RAB members.

Attendance of other government members. The RAB will request that a government agency appoint a new representative if a government member fails to attend or send an alternate to three consecutive meetings.

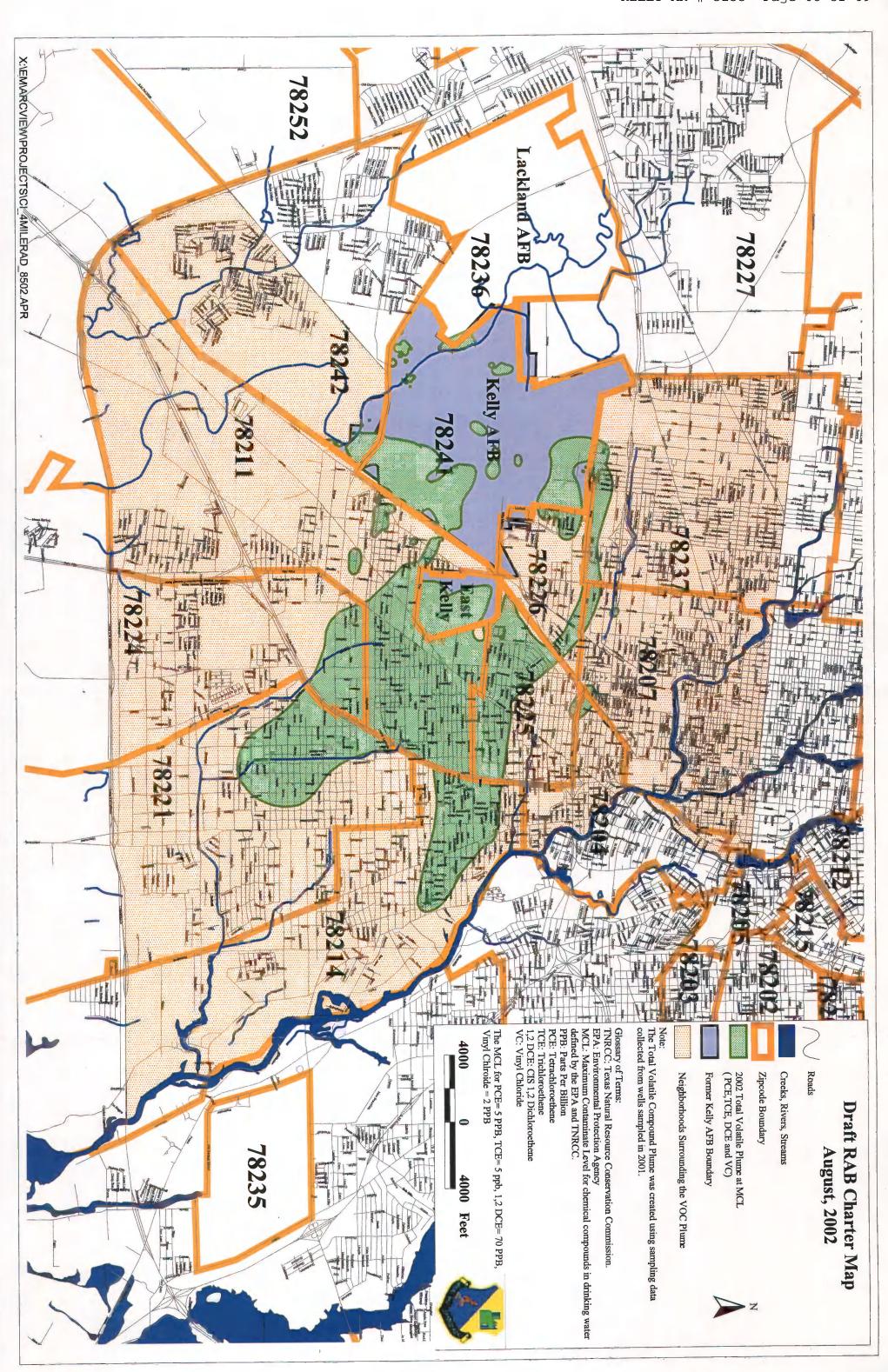
Resignation. Any member who determines he or she is unable to continue to participate fully may submit a resignation in writing or orally to either of the Board co-chairs. A resigning member will be replaced by his or her designated alternate. If the member has no alternate, candidates from the application pool will be considered via the community selection process outlined in "Applications" and "Appointment of Community Positions" above. A new community member appointed to fill a resigned position shall complete the original term of the position.

Alternate Members. Within 60 days of appointment/reappointment, RAB members who currently reside, own property, or are employed within the neighborhoods surrounding the plume shall designate an alternate who currently resides, owns property, or is employed within the neighborhoods surrounding the plume, as indicated in Appendix A to this addendum. Within 60 days of appointment/reappointment, RAB members who do not currently reside, own property, or who are not employed within the neighborhoods surrounding the plume shall designate an alternate.

Terms. The term of office for a community Board position is two years, commencing upon appointment and ending on December 31 of the following year. After serving all or part of a two-year term, a member may continue to serve additional two-year terms by complying with the provisions of "Applications" and "Appointment of Community Positions" above.

Election of Co-chair. The RAB Community Co-chair will be selected by a majority vote of the Board community members. The Board Community Co-chair will serve a 12-month term, commencing with the second Board meeting in each calendar year. A Co-chair may serve two or more terms, including consecutive terms, if approved by the Board community members.

Removal or Resignation of Community Co-chair. The community Board members in attendance may, by a two-thirds majority vote, remove a Community Co-chair prior to the expiration of the term of office of such Co-chair if that person is determined to be ineffective or detrimental to the progress of the Board. The vote to remove a Community Co-chair shall be taken at the meeting following the one at which the removal is proposed. The community Board members may remove the Community Co-chair or the Community Co-chair may choose to resign his or her chair without affecting his or her RAB membership. In this circumstance, a new Community Co-chair will be elected from the remaining community members by a majority vote of the Board community members in attendance.



FINAL PAGE

ADMINISTRATIVE RECORD

FINAL PAGE