



RESTORATION ADVISORY BOARD (RAB) MEETING

- DATE/TIME:** Wed, 1 Nov 2017 5:30-7:45 p.m. EDT
- LOCATION:** Robert J. Parks Public Library, 6010 N. Skeel Ave., Oscoda, MI 48750
- GROUND RULES:**
1. Respect one another and maintain an atmosphere of open dialogue and exchange of ideas.
 2. Use our time together efficiently, wisely, and respectfully.
 3. Listen and remain open to each other's varying points of view.
 4. Speak clearly and succinctly one person at a time; avoid interrupting others.
 5. Share information early, openly, and honestly.
 6. Maintain a propensity for progress: prepare, discuss, document, and move forward.
 7. Accurately and objectively relay to others the discussions that occur at board meetings.

Topic	Purpose	Presenter	Time
Introductions			
Welcome	<ul style="list-style-type: none"> • Air Force co-chair welcomes RAB members and attendees. • Participants introduce themselves and read ground rules. • Facilitator summarizes agenda. 	Matt Marrs All Tim Sueltenfuss	5:30-5:40
Air Force Senior Leader's Welcoming Remarks	<ul style="list-style-type: none"> • Dr. Stephen TerMaath welcomes RAB members and attendees. • [Note: Dr. TerMaath is Chief, Base Realignment and Closure Program Management Division within the Air Force Civil Engineer Center's Installations Directorate.] 	Dr. TerMaath	5:40-5:45
Elect Community Co-Chair			
Introduction	<ul style="list-style-type: none"> • Community co-chair candidates introduce themselves and describe why they are interested in serving in this role. 	Community Co-Chair candidates	5:45-5:50
Election Process	<ul style="list-style-type: none"> • Facilitator describes process to elect community co-chair. 	Tim Sueltenfuss	5:50-5:55
Vote	<ul style="list-style-type: none"> • Community RAB members vote. 	Community RAB members	5:55-6:00
Tally and Announcement	<ul style="list-style-type: none"> • Facilitator tallies votes and announces community co-chair. 	Tim Sueltenfuss	6:00-6:05



Former Wurtsmith AFB
 Restoration Advisory Board Meeting
 1 Nov 2017
 Final Agenda

Topic	Purpose	Presenter	Time
Adopt Operating Procedures			
Vote	<ul style="list-style-type: none"> All primary community and government RAB members vote. 	Tim Sueltenfuss	6:05-6:10
Adoption Process	<ul style="list-style-type: none"> Air Force co-chair and community co-chair may sign operating procedures. 	Co-chairs	6:10-6:15
BREAK			6:15-6:25
Technical Updates			
Fiscal Year 2018 Project Update	<ul style="list-style-type: none"> Status update. 	Matt Marrs	6:25-6:35
Health Advisory (HA) Overview	<ul style="list-style-type: none"> Overview of Environmental Protection Agency's HA for perfluorooctyl sulfonate and perfluorooctanoic acid. 	Chris Bush, MDHHS	6:35-7:00
RAB Business			
Meeting Minutes and Action Items	<ul style="list-style-type: none"> Update status of previous meeting minutes. Update status of current action items. 	Tim Sueltenfuss	7:00-7:05
Schedule Next RAB Meeting	<ul style="list-style-type: none"> Consider date for the next RAB meeting. 	RAB members	7:05-7:10
Meeting Evaluation	<ul style="list-style-type: none"> Evaluate elements of this meeting that worked well and elements that needs change. (Note: All attendees are encouraged to complete written meeting evaluation forms.) 	All	7:10-7:15
Public Comment			
Public Comment	<ul style="list-style-type: none"> Public participants provide three-minute verbal comments to the RAB. [Note: Public participants may also choose to provide written comments.] 	Public participants	7:15-7:30
Conclusion			
Air Force Senior Leader's Closing Remarks	<ul style="list-style-type: none"> Dr. TerMaath provides closing remarks. 	Dr. TerMaath	7:30-7:40
Conclusion	<ul style="list-style-type: none"> Co-chairs offers closing remarks. 	Co-chairs	7:40-7:45
RAB Meeting Adjourns			