

# ***Air Force Civil Engineer Center***

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*Integrity - Service - Excellence*



**Restoration Advisory  
Board (RAB)  
Orientation Meeting**

**Former Wurtsmith  
Air Force Base**

***19 September 2017***

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# *Former Wurtsmith AFB*

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# Welcome and Introductions



# Former Wurtsmith AFB Orientation Agenda



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- **Welcome, Ground Rules**
  - **Meeting Minute Process**
    - Reviewing and Approving
  - **Operating Procedures**
    - Review and Approval in Concept; Adoption at Next Meeting
  - **RAB Scope and Training**
    - Appropriate Restoration Topics, Acronym List, Contact Information and Air Force Archival System (where to find documents)
  - **CERLCA Process Overview Training** (in-depth PFOS/PFOA discussion at next RAB meeting with public)
  - **Community Co-chair Candidates and Election Process**
  - **Schedule First RAB Meeting**
  - **Meeting Evaluation and Adjournment**



# ***Former Wurtsmith AFB RAB Ground Rules***



- **Respect one another and maintain an atmosphere of open dialogue and exchange of ideas.**
- **Use our time together efficiently, wisely and respectfully.**
- **Listen and remain open to differing points of view.**
- **Speak clearly and succinctly one person at a time; avoid interrupting others.**
- **Share information early, openly and honestly.**
- **Maintain a propensity for progress: prepare, discuss, document and move forward.**
- **Accurately and objectively relay to others the discussions that occur at board meetings.**



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# **RAB Business and Action Items**



# Former Wurtsmith AFB Action Items



- Previous Meeting Minutes (Aug. 2)
- Process for Future Minutes
- Minutes will be stored on AFCEC's Wurtsmith website and the Administrative Record
- Air Force AR: <http://afcec.publicadmin-record.us.af.mil/>
- AFCEC Wurtsmith site:  
<http://www.afcec.af.mil/Home/BRAC/Wurtsmith.aspx>
- Operating Procedures – Review/Seek Approval in Concept
- Operating Procedures intended to: Guide RAB members, make RAB an effective and functioning advisory board and establish rules and guidelines to address common issues



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# Training



# Former Wurtsmith AFB Training



## ■ Scope of RAB topics: What are appropriate RAB topics?

### Acceptable RAB topics

1. Environmental restoration activities at or around the former Wurtsmith AFB
2. Air Force plans for future environmental restoration at the former base
3. Providing comments to the Air Force about environmental restoration

### Outside of the scope of the RAB

1. Making decisions about environmental restoration
2. Environmental impacts of tenants, which are located on the former base
3. Detailed funding amounts for environmental restoration contracts





# Former Wurtsmith AFB Training



- **Acronym List**
- **Air Force Points of Contact**
- **Who's Who Slick Sheet (Wurtsmith Restoration Team)**
  1. Air Force Civil Engineer Center (AFCEC)
  2. Environmental Protection Agency (EPA)
  3. Michigan Department of Environmental Quality (MDEQ)
  4. Michigan Department of Health and Human Services (MDHHS); and District Health Department #2 (DHD2)
  5. Department of Agriculture Forest Service (USFS)
  6. The Oscoda Wurtsmith Airport Authority (OWAA)
  7. Oscoda and AuSable Townships



# Former Wurtsmith AFB Training: AR



- **Air Force Administrative Record:** AF official record storage for decision-related documents. The AR serves as the official legal record that contains the documents that form the basis for a selection of a CERCLA response action. The AF should post RAB material that is used in Air Force decision-making in the AR for the former Wurtsmith AFB.
- **Types of Documents include:**
  - PA/SI reports, proposed plans, RODs
  - Public notices
  - RAB documents to include: minutes, agendas, presentations, resource documents and training material
  - Official documents with comments from public, RAB, AF and/or other stakeholders/regulatory agencies



# Former Wurtsmith AFB Training: AR



- **AFCEC Wurtsmith webpage:** The AFCEC webpage is intended as a general public site for accessing news and information about the organization. We cannot post pre-decisional, FOUO or public comment documents, nor will we post reports.
- **Types of Documents Include:**
  - Meeting presentations (RAB PowerPoint slideshows)
  - Meeting resource and training documents
  - Meeting minutes
  - Press releases/News stories
  - Community Relations Plan
  - Fact sheets



# AF Administrative Record

## Basic Search Tutorial

<http://afcec.publicadmin-record.us.af.mil/>



Home AFCEC and AFIMSC Emp... NEW PA Sharepoint SAF weekly PFC update - ... PUBLIC AFFAIRS (PA) - Home DVIDS AF COP AFCEC Connect EWASH ENV. PA Med

### U.S. Air Force Civil Engineer Center

Administrative Record 1.1.1

If you experience problems accessing the site and need assistance, please email AFCEC AR Helpdesk address.

Active Duty  Air National Guard  BRAC

[Search Tips](#) [Help](#)

#### Installation List

- General Mitchell
- Gentile AFB
- George AFB
- Griffiss AFB
- Grissom AFB
- Homestead AFB
- KISawyer AFB
- Kelly AFB
- Kulis (BRAC)
- Loring AFB
- Lowry AFB
- March AFB
- Mather AFB
- McClellan AFB
- Myrtle Beach AFB
- Newark AFB
- Norton AFB
- Ohare AFB
- Onizuka AFB
- Ontario AFB
- Pease AFB
- Plattsburgh AFB
- Reese AFB
- Richards-Gebaur AFB
- Rickenbacker AFB
- Roslyn AFB
- Williams AFB
- Wurtsmith AFB

#### Wurtsmith AFB

**Subject or Title:** RAB

Full Metadata Search:

Full Document Search:

Author:  Author Affil:

Recipient:  Recipient Affil:

AR #:

Sites	OUs	RODs
FT001 3200001 FT-01 Inactive Fire T	MISC SITE GROUP MISC SITE GROUP	
FT002 3200002 FT-02 Active Fire Tr:	NFA NFA	
LF023 3200003 LF-23 Landfill, SE of	OU-1 OU-1	
LF026 3200004 LF-26 Landfill, East c	OU-2 OU-2	
LF027 3200005 LF-27 Landfill, South	OU-3 OU-3	
LF028 3200006 LF-28 Landfill, East c	OU-4 OU-4	
LF029 3200007 LF-29 Landfill, North	OU-5 OU-5	
LF030 3200008 LF-30 Landfill, North	OU-6 OU-6	
LF031 3200009 LF-31 Landfill, South	OU-7 OU-7	
LF062 3200010 LF-62 Landfill, NE of		

Documents After:  Documents Before:

Records returned: 26

KBs	View	Subject or Title	Author / Author Affiliation	Document Date	AR #
90		RAB Meeting Minutes, 01 Aug 01		08/14/2001	1270



# Former Wurtsmith AFB Training: CERCLA



## Comprehensive Environmental Response, Compensation and Liability Act

The Air Force's investigation work and mitigation actions are guided by CERCLA, applicable state laws and the EPA's drinking water health advisory of 70 parts per trillion.

AFCEC is moving forward aggressively in accordance with the CERCLA process to identify, define and mitigate potential contamination.



## The CERCLA process:

- Ensures thorough investigation work
- Leads to proper and complete removal actions
- Promotes accountability, community involvement and long-term protectiveness



# Former Wurtsmith AFB Training: CERCLA



## **ASSESSMENT**

*Preliminary Assessment/  
Site Inspection*

Reviews historical information and site visits with limited sampling to evaluate the presence or absence of contamination.

## **INVESTIGATION**

*Remedial Investigation  
/Feasibility Study*

Evaluates the nature and extent of contamination at a site and assesses potential threats to human health and the environment.

## **AGREEMENT**

*Proposed Plan  
/Record of Decision*

Agency coordinates with regulator, recommends preferred remedy, presents proposed cleanup plan to public, issues ROD stating cleanup alternatives.

## **DESIGN AND CONSTRUCTION**

*Remedial Design/Action*

Develops detailed cleanup plans necessary to implement the remedy selected in the ROD.

## **OPERATION**

*Remedial Action-Operation*

Remedial action follows design and includes the construction or implementation phase of site cleanup.

## **MANAGEMENT**

*Long-Term Management, Oversight*

Ensure site cleanup work continues and the cleanup continues to be effective.

## **STANDARDS AND REGULATIONS**

Congress authorizes regulatory agencies, like the Environmental Protection Agency, to enforce environmental laws to protect public health and the environment. These laws, along with laws promulgated by the individual states, establish acceptable limits for contaminants in relevant exposure pathways and give responsible parties the parameters necessary to investigate, respond to and resolve contamination. Without established standards, federal and state agencies are often unable to use taxpayer dollars to investigate or respond to undefined contamination and regulatory agencies are unable to enforce action.



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# **RAB Business: Community Co-chair**



# Former Wurtsmith AFB Co-chair Roles and Responsibilities



## Community Co-chair

### Responsibilities:

- Coordinate with the Air Force Co-chair and other RAB members to prepare agenda prior to each RAB meeting
- Ensure community member participation is open and constructive
- Attend meetings and ensure community issues and concerns related to restoration are raised
- Assist with providing information to the public
- Report back to the community
- Serve without compensation





# Former Wurtsmith AFB Selecting A Community Co-chair

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## ■ Community Co-chair

- Co-chair should have sufficient authority and ability to fully undertake RAB chairperson responsibilities
- Length of the Co-chair term should be decided by the RAB and outlined in the RAB's operating procedures (one- or two-year terms are common)
- Co-chair termination procedures should be included in the RAB's operating procedures
- Co-chair is selected by the primary community RAB members (majority vote)

## ■ Community Co-chair Volunteers

## ■ Process to Elect Community Co-chair



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## **Next Steps**



# Former Wurtsmith AFB Next Steps



- **Select and Introduce Community Co-chair**
- **Finalize and sign Operating Procedures once Community Co-chair is selected**
- **First RAB meeting**
  - Thursday, Nov. 2, 2017 from 5 – 7 p.m.
  - Oscoda United Methodist Church
  - Open to public
- **Suggest topics for the first RAB Meeting agenda**
- **RAB members fill out Comment Form and leave at table**



# *Former Wurtsmith AFB RAB Orientation Meeting Wrap Up*

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## **Conclusion & Adjournment**