

CE Weekly submissions must meet all listed requirements. Final submissions, including all relevant files, should be emailed to ceweekly@airforcece.com for review.

1 SUBMISSION TYPES

1. Original Article

Airmen Engineers may submit an article authored by themselves or a fellow Civil Engineer. There are no restrictions on topics—we welcome submissions featuring everything from successful trainings, to new resources, to Airman spotlights.

2. Photography

Airmen Engineers may submit photos alongside an original article or by themselves. Either way, photos should be accompanied by a 2-3 sentence caption describing what is shown in the photo, the date the photo was taken, and credit the photographer.

If your submission does not fit into either of these categories, please reach out to ceweekly@airforcece.com to confirm your submission's suitability for the CE Weekly.

2 SUBMISSION REQUIREMENTS

Please ensure all CE Weekly submissions include the following:

- PA authority approval
- Author name, duty title, and organization
- Photographer name, duty title, and organization
- 2-3 sentence summary of article, or 2-3 sentence caption describing each photo
- Word Document or JPEG image(s) sent via email to ceweekly@airforcece.com

3 NEXT STEPS

Once we have received your submission, our team will review and edit (if necessary) for clarity and general readability. Our team will share our edits with the author prior to release for final approval. When all submissions are fully approved, our team will reach out with an estimated publishing date. If you have any questions, please reach out to ceweekly@airforcece.com.